

DIRECTOR'S REPORT

OCTOBER 2022

Facilities

Our roofing vendor did some extensive patching and cleaning of some problem spots this month, with special attention paid to the area near the east window wall. Hopefully, this will address the leaking issue there, but a heavy driving rain is needed to know for sure.

Our annual sprinkler system test uncovered deficiencies in the main and bypass backflows, and we have to have them replaced. In addition, the vendor pointed to corrosion on the main domestic water line which we also need to address soon. If either of these fixes require the water to be shut off, we will have to schedule a delayed opening or a closing.

There has been a long-standing issue of water intrusion through the foundation walls at the north and east sides of the building, affecting several staff and public spaces. We have a proposal from a waterproofing vendor to permanently address this problem, but it needs a board resolution due to the cost.

Maintenance Tech Jeff Flournoy has now replaced approximately half of the building's recessed lighting with energy-efficient LED bulbs.

Personnel

We are close to filling the full-time Librarian vacancy in the Programming Office. The only position we are currently recruiting for is a part-time Young Adult Specialist to cover some evening and Saturday hours.

I regret to report that our part-time HR Specialist, Anne Shaw, passed away this month. During my all-too-short acquaintance with Anne, I knew her as a smart, dedicated, and hard-working employee with a quick wit and quirky sense of humor. We will all miss her.

Budget & Grants

Business Manager Sharon Alfano and I are continuing work on the FY24 draft budget, and we will present it to the Finance Committee next month.

The auditors returned for a second visit, and a final one is scheduled for November 11th.

State Senator Reichlin-Melnick informed us that he was nominating Nyack Library to receive a \$60,000 grant to support our heat pump project. This is only the start of another long application process, but it is welcome news. A resolution committing Nyack Library to the heat pump project is necessary, and I have added it to the agenda for consideration.

Creative Aging in Nyack had their annual meeting this month in the Community Room and gave us a donation of \$500.

Information Technology

Frontline Data Services has been on-site several times since signing on with us. Accomplished thus far: 1) installing a new, high-capacity data line, 2) adding a new firewall in the server room, 3) installing monitoring and trouble-ticketing software on most PCs, and 4) updating our wireless access points.

RCLS has chosen January 19 and 20 as the dates to sever our connection to their system and make Nyack Library completely independent of their support services. Frontline has been informed of this appointment and will be on-site as needed.

IT Administrator Lou Moreno has replaced one of our public card catalog PCs with a touch-screen tablet, and it is working out well so far.

Meetings Attended

- 10/6 Ann Morgan – Creative Aging
- 10/7 Creative Aging Annual Meeting
 Frontline IT meeting
- 10/12 Directors Association meeting via Zoom
 Rockland Directors @Haverstraw King's Daughters Library
 Garden/Café Dedication @Suffern Library
- 10/13 Frontline IT meeting
- 10/22 Policy Committee meeting via Zoom
- 10/26 Policy Committee meeting via Zoom

Upcoming Events

- 11/5-6 Friends Book Sale
- 11/18 Annual Donor Appreciation Concert (7:30 PM)
- 11/29 RCLS Webinar: Basic Library Trustee Education 101 (6 PM)
- 12/13 RCLS Webinar: Intermediate Library Trustee Education 102 (6PM)