

DIRECTOR'S REPORT

NOVEMBER 2022

Facilities

The waterproofing project in the lower level is scheduled for December 12th.

The north elevator has been giving us intermittent problems, and several service calls were made. It is working again now but this may be a sign that more extensive repairs might be needed in the future.

The project to repair the sprinkler backflow valves was performed, but one of the rebuilt valves failed inspection again and more work must be scheduled. The additional work to replace corroded fittings on the water main is scheduled for December 13th.

The annual window cleaning was done this month.

Maintenance Tech Jeff Flournoy is continuing to replace lighting with cost-saving LEDs

Personnel

Pernel Wilfred, our full-time Children's Librarian, is resigning effective December 16th. Several promising applicants are being interviewed, but the position probably won't be filled for a few months. We are still looking for a part-time Young Adult Specialist.

Full-time Programming Librarian Kristin Fowler started work this month, filling a long-term vacancy.

Adult Services Supervisor Tracy Dunstan attended the annual New York Library Association Conference, held this year in Saratoga Springs.

Ms. Dunstan was approached by a member of the NY National Guard who is offering Nyack Library a staff-focused safety training program at no charge. The program is scheduled for late January.

Budget & Grants

The Valley Cottage director and I have been working with the Nyack School District to prepare for the February budget vote. So far, everything seems to be on schedule.

The auditors have returned a draft document to us, and they are waiting for our Audit Committee to review it.

Information Technology

Frontline Technology has been on site several times to continue work on our migration to independent IT support status. Most of the PCs have been transferred to the new high-speed internet line.

Six underused public computers on the lower level and two in the Reference Room were removed.

Meetings Attended

11/18 Finance Committee (via Zoom)

Carnegie Concert

11/29 Buildings Committee

Upcoming Events

12/13 RCLS Webinar: Intermediate Library Trustee Education 102 (6PM)

1/6 Staff Holiday Dinner

1/25 Safety Training Program