

<b>The Nyack Library</b>	November 2018 Performance Report			41.67%			
	FYE 2019		Prior	% of	Budget	Projected	FYE 2019
<b>Revenue</b>	NOV 2018	YTD	YTD	Budget	Variance	FYE 2019	Budget
Property Taxes*	252,814	1,264,679	1,252,157	41.67%	-	3,034,986	3,034,986
Library Fines and Fees	1,069	7,305	11,347	29.22%	(3,112)	18,000	25,000
Copier/Fax/Internet	1,131	5,753	5,505	44.26%	336	13,000	13,000
Interest Income	1,256	2,169	330	289.22%	1,857	3,000	750
Meeting Room Rentals	600	1,415	425	41.62%	(2)	3,400	3,400
Parking Lot Income*	708	3,542	3,333	41.67%	-	8,500	8,500
Miscellaneous	450	693	420	46.17%	67	1,500	1,500
RCLS Local Aid & MTA Grant	734	4,637	4,294	92.74%	294	5,000	5,000
<i>Total Revenue</i>	258,762	1,290,193	1,277,811	41.72%	(559)	3,087,386	3,092,136
<b>Expense</b>							
<i>Workforce</i>	<i>WF % budget 42.31</i>						
Wages	110,477	594,187	560,554	41.13%	17,078	1,444,807	1,444,807
Benefits*	25,564	156,518	157,315	34.17%	37,285	458,080	458,080
<i>Total Workforce Expense</i>	136,040	750,705	717,870	39.45%	54,363	1,902,887	1,902,887
<i>Administrative</i>							
Advertising/Promotion	125	2,150	1,568	23.89%	1,600	9,000	9,000
Audit	10,150	10,150	9,900	88.26%	-	10,150	11,500
Banking Fees	55	714	889	28.56%	328	2,400	2,500
Conference	659	734	1,684	12.23%	1,766	6,000	6,000
Contracted Services	863	13,801	38,798	46.00%	(1,300)	33,000	30,000
Property & Liability Insurance*	2,172	10,834	10,418	41.67%	-	26,000	26,000
Memberships	-	598	702	19.93%	-	3,000	3,000
Miscellaneous	250	942	356	15.70%	-	6,000	6,000
RCLS Service Fees	-	-	-	0.00%	-	3,750	3,750
Sewer Tax*	300	1,500	1,250	41.67%	-	3,600	3,600
Training	-	305	1,040	8.71%	1,153	3,500	3,500
Travel	4	463	399	22.07%	412	2,100	2,100
<i>Total Administrative Expense</i>	14,578	42,191	67,004	39.45%	3,960	108,500	106,950
<i>Operations</i>							
Computer Systems Maintenance-Anser	-	26,566	25,820	44.28%	-	60,000	60,000
Computer Systems Hardware	2,993	3,129	N/A	31.29%	-	10,000	10,000
Computer Systems Software	579	3,129	1,693	48.13%	(420)	6,500	6,500
Copier Expense	358	10,688	8,989	45.48%	-	23,500	23,500
Custodial Supplies	511	5,212	3,908	40.09%	205	13,000	13,000
Office and Library Supplies	1,538	8,908	5,624	35.63%	1,510	25,000	25,000
Furniture & Equipment <\$2,500	406	2,235	2,298	37.25%	265	6,000	6,000
Postage	-	505	1,545	4.49%	4,182	11,250	11,250
Repairs and Maintenance	389	14,267	31,222	19.02%	16,985	75,000	75,000

<b>The Nyack Library</b>				41.67%			
		FYE 2019	Prior	% of	Budget	Projected	FYE 19
<i>Operations Expense, cont.</i>	NOV 2018	YTD	YTD	Budget	Variance	FYE 19	Budget
Landscaping	-	1,690	3,976	18.78%	-	9,000	9,000
Snow Removal	-	-	-	0.00%	-	6,000	6,000
Telecommunications	872	6,762	3,760	67.62%	(2,595)	12,300	10,000
Utilities	<u>2,049</u>	<u>30,591</u>	<u>26,453</u>	<u>43.70%</u>	<u>(1,422)</u>	<u>70,000</u>	<u>70,000</u>
<i>Total Operations Expense</i>	9,695	113,681	115,288	34.95%	18,712	327,550	325,250
<b>Library Programming &amp; Materials</b>							
Adult Programming	1,010	3,782	5,208	32.89%	1,010	11,500	11,500
Children's Programming	630	2,909	3,840	32.32%	841	9,000	9,000
Young Adult Programming	<u>171</u>	<u>1,884</u>	<u>1,063</u>	<u>47.09%</u>	<u>(217)</u>	<u>4,000</u>	<u>4,000</u>
<i>Total Programming</i>	1,811	8,575	10,111	35.00%	1,634	24,500	24,500
Periodicals - Print	5,742	6,041	160	67.12%	-	9,000	9,000
Periodicals - Digital	4,513	4,587	4,373	50.97%	(837)	9,000	9,000
E-Books	-	3,643	4,519	52.05%	(726)	7,000	7,000
Electronic Databases	-	11,070	10,187	44.28%	(653)	25,000	25,000
Streaming and Digital Media	<u>-</u>	<u>1,609</u>	<u>N/A</u>	<u>16.09%</u>	<u>2,558</u>	<u>10,000</u>	<u>10,000</u>
<i>Total Collection Expensed</i>	10,254	26,951	19,239	44.92%	(2,216)	60,000	60,000
Capital Investment							
Audio Visual	2,158	8,906	8,410	23.44%	6,928	38,000	38,000
Adult Books	1,221	22,110	16,390	29.48%	9,142	75,000	75,000
Children's Books	-	1,609	2,378	8.70%	6,100	18,500	18,500
Young Adult Books	<u>-</u>	<u>1,379</u>	<u>3,491</u>	<u>22.98%</u>	<u>1,121</u>	<u>6,000</u>	<u>6,000</u>
<i>Total Collection Capitalized</i>	3,379	34,005	30,669	24.73%	23,291	137,500	137,500
<i>Total Materials &amp; Programming</i>	15,445	69,531	60,019	31.32%	22,710	222,000	222,000
<b>Other Capital Investment</b>							
Automation	-	-	-	0.00%	3,125	7,500	7,500
Furniture and Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>	<u>4,167</u>	<u>10,000</u>	<u>10,000</u>
<i>Total Other Capital Investment</i>	-	-	-	0.00%	7,292	17,500	17,500
<b>Financial</b>							
General Reserve*	2,917	14,583	-	41.67%	-	35,000	35,000
Charge to Genl Res - self-check lease*	1,012	4,048	-				
Bank Credit Line Interest	22	22	1,093	1.46%	-	22	1,500
Bond Trustee Fees	-	1,177	2,250	0.00%	-	2,200	1,500
Bond Interest	16,641	85,290	21,393	42.29%	-	201,698	201,698
Bond Principal	<u>19,682</u>	<u>96,324</u>	<u>174,463</u>	<u>41.13%</u>	<u>-</u>	<u>234,177</u>	<u>234,177</u>
<i>Total Library Financials</i>	40,274	201,445	199,199	42.51%	-	473,097	473,875
<i>Total Expense</i>	216,031	1,177,553	1,159,380			3,051,534	3,048,462
<b>Net Library Surplus(Deficit)</b>	<u>42,731</u>	<u>112,640</u>	<u>118,431</u>			<u>35,852</u>	<u>43,674</u>

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	FYE 2019	Prior	% of	Budget	Projected	FYE 19	FYE 19
Stevenson House	NOV 2018	YTD	YTD	Budget	Variance	FYE 19	Budget
<b>Revenue</b>							
Rental Income	16,269	67,839	60,804	49.52%	-	137,000	137,000
<b>Expense</b>							
Contracted Services	-	-	1,000				
Property and Liability Insurance*	317	1,583	1,500	41.67%	-	3,800	3,800
Real Estate Taxes*	2,125	10,625	10,208	41.67%	-	25,500	25,500
Repairs and Maintenance - Building	731	4,690	2,833	36.08%	727	13,000	13,000
Landscaping	-	-	-	0.00%	833	2,000	2,000
Telecommunication	-	270	462	36.00%	43	750	750
Utilities	104	3,073	3,155	43.28%	(700)	7,100	7,100
Bond Interest*	2,473	12,363	13,292	41.67%	-	29,670	29,670
Bond Principal*	3,167	15,833	15,000	41.67%	-	38,000	38,000
<i>Total Stevenson House Expense</i>	8,916	48,438	47,450	40.43%	903	119,820	119,820
Net Stevenson House Surplus(Deficit)	7,352	19,401	13,353			17,180	17,180
<b>DePew House</b>							
<b>Revenue</b>							
Rental Income	9,563	43,434	44,211	40.22%	(1,570)	110,500	108,000
<b>Expense</b>							
Wages and Benefits	420	2,326	2,185	55.38%	(576)	4,600	4,200
Contracted Services	-	2,361	-				
Custodial Supplies	-	-	-	0.00%	-	850	850
Property and Liability Ins. *	383	1,917	1,865	41.67%	-	4,600	4,600
Real Estate Taxes*	2,667	13,333	13,126	41.67%	-	32,000	32,000
Repairs and Maintenance - Building	-	907	838	12.96%	2,010	7,000	7,000
Landscaping	-	2,328	2,102	23.28%	1,840	10,000	10,000
Telecommunication	163	812	887	47.78%	(104)	2,000	1,700
Utilities	441	2,035	1,935	29.07%	882	7,000	7,000
Bond Interest*	3,709	18,543	19,826	41.67%	-	44,504	44,504
Bond Principal*	4,750	23,750	22,500	41.67%	-	57,000	57,000
<i>Total DePew House Expense</i>	12,533	68,313	65,264	40.46%	4,051	169,554	168,854
Net DePew House Surplus(Deficit)	(2,970)	(24,879)	(21,053)			(59,054)	(60,854)
<b>Financial Performance Summary YTD</b>							
Library	112,640						
Stevenson House	19,401						
DePew House	(24,879)						
Net Surplus(Deficit)	<b>\$ 107,163</b>						
<i>*Prorated Monthly</i>							