

**The Nyack Library**  
**Minutes of the Regular**  
**Board of Trustees Meeting**  
**Monday, March 15, 2021**

**Present:**

E. Michael Growney, **President**  
Ellyse Okin Berg, **Vice President**  
Debra Karten, **Secretary**  
Brian Murrell, **Treasurer**  
Peter Danish  
Wayne Henry  
Tamara Jhashi  
Michael Penn  
Roger Seiler  
Bebb Wheeler Stone  
Valerie Williams-Sanchez

**Absent:**

**\*=Excused**

**Staff:** Angela Strong, Library Director  
Sharon Alfano, Business Manager  
Minerva Parker, Board Clerk

***Call to Order:***

The Board President Mr. Growney called the Regular Monthly Meeting of March 15, 2021, to order at 7:03 p.m., via Zoom.

***Agenda Approval:***

**Upon motion** by Ms. Berg, seconded by Mr. Penn, it was resolved to approve the amended agenda to add an Executive Session after New Business. The yes votes were unanimous, 11-0.

***Review of the Minutes:***

**Upon motion** by Dr. Jhashi, seconded by Ms. Berg, it was resolved to approve the Minutes of the Regular Meeting of February 15, 2021. There were 10 yes votes, Mr. Danish abstained.

***Public Comments:***

None.

***Director's Report:***

Mrs. Strong discussed the Director's Report with the Board. February was a busy month with snow closings, facility repairs, and meetings. The most exciting news of the month was receiving the 2020 Joseph F. Schubert Library Excellence Award for the Black American Culture and Arts Series: The Legacy of Toni Morrison. Mrs. Strong thanked Tracy Dunstan for executing and managing the program to its success, despite being closed due to COVID.

Mrs. Strong thanked the staff for their data input for the 2020 Annual Report. Mrs. Strong thanked Jeff Flournoy, Jean Vital and Omar Pecou for managing the snow removal in February. Mrs. Strong thanked the Programming and Adult Services Departments for setting up the new event programming calendar called Local Hop. Thank you to the Local History Room staff for patience while the flooding issues are resolved. Thank you to the Staff and Board members who participated in Advocacy Day. Mrs. Strong thanked Terri Evans and the Circulation Department for the work they've done with collection management and operation procedures at this time.

Mandatory Staff Training has been taking place via zoom, thanks to Omar Pecou. Tracy Dunstan reported to the Board, that the Carnegie Concert held on Sunday, March 14 had the highest attendance to date for a Nyack Library virtual program.

No Personnel Actions.

**Upon motion** by Mr. Danish, seconded by Mr. Penn, the Hardware Inventory Report was unanimously accepted. The yes vote 11-0.

***Committee Reports:***

*Development Committee:*

**Upon motion** by Mr. Danish to accept the Gifts & Grants Report for February 2021, and seconded by Ms. Berg, the Board resolved to accept with appreciation \$52.50 in Designated support to the Annual Appeal 2021 and \$525.00 in Program Support from the Friends of the Library. The 2021 Annual Development Appeal total to date has brought in \$16,220.70 in donations. The yes vote was unanimous 11-0.

*Policy Development & Long Range Planning Committee:*

Dr. Williams-Sanchez reported the Committee met on Thursday, March 11, 2021. The Committee reviewed the Video Surveillance System Policy and presented a draft for Board discussion and approval. Dr. Williams-Sanchez reported the committee also discussed the Long Range Planning process, the Staff Handbook and the Room Naming Policy.

**Upon motion** by Dr. Williams-Sanchez, seconded by Mr. Seiler, the Board unanimously adopted the Nyack Library Video Surveillance Systems Policy. The yes vote 11-0.

***Financial Reports:***

*Treasurer's Report:*

Mr. Murrell reported the Finance Committee met last week to discuss the Long Range Plan and finances related to the 5 year plan. Mr. Murrell reviewed the Treasurer's Report in detail with the Board. On February 28 the cash balance totaled \$2,044,998 and Monthly disbursements totaled \$183,030.26. Library Operations accounted for a \$198,776 surplus and the DePew House operated at a \$100 deficit.

**Upon motion** by Mr. Murrell, that the Library Board approves the Financial Statements as presented, including the Balance Sheet as of February 28, 2021 and the February 2021 Performance Report, seconded by Dr. Williams-Sanchez, the Board unanimously approved the Treasurer's Report and Financial Statements, 11-0.

**Upon motion** by Mr. Murrell and seconded by Ms. Berg, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for February 2021 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$41,325.13, Rental Fund Expenses of \$2,707.74, Debt Fund Expenses for \$36,334.86, Payroll Disbursement for pay date February 12, 2021 for \$51,462.73 and Payroll Disbursement for pay date February 26, 2021 for \$51,199.80 for a total of \$183,030.26. The yes votes, 11-0.

***Old Business:***

Executive Committee Appointment-**Upon motion** by Mr. Growney to nominate Dr. Williams-Sanchez as the fifth member of the Executive Committee for a one year term expiring at the January 2022 Board Meeting, seconded by Ms. Berg, the Board unanimously accepted the nomination. The yes vote 11-0.

***New Business:***

The Board discussed the New York Public & Association Libraries Minimum Standards Comparison Chart.

New York State Annual Report 2020-**Upon motion** by Mr. Seiler, seconded by Dr. Williams-Sanchez, the Board unanimously accepted the NYS Annual Report 2020. The yes vote 11-0.

**8:07 pm-Upon motion** by Mr. Growney, seconded by Mr. Seiler, the Board unanimously agreed to go into Executive Session, to follow-up on Personnel related matters. The yes vote 11-0.

**8:49 pm-Upon motion** by Mr. Seiler, seconded by Ms. Berg, the Board unanimously agreed to come out of Executive Session. The yes vote 11-0.

***Adjournment:***

**Upon motion** by Mr. Danish, seconded by Mr. Seiler, the Board unanimously agreed to adjourn at 8:50 pm. The yes vote 11-0.

Respectfully submitted,

*Minerva Parker*

Board Clerk