

The Nyack Library	June 2019 Performance Report - <i>Preliminary</i>			100.00%			
	JUN 2019	FYE 2019 YTD	Prior YTD	% of Budget	Budget Variance	Projected FYE 2019	FYE 2019 Budget
Revenue							
Property Taxes*	252,814	3,034,986	3,004,937	100.00%	-	3,034,986	3,034,986
Library Fines and Fees	1,898	16,216	25,136	64.86%	(8,784)	16,216	25,000
Copier/Fax/Internet	987	13,728	13,916	105.60%	728	13,728	13,000
Interest Income	431	7,400	5,462	986.67%	6,650	7,400	750
Meeting Room Rentals	604	3,367	2,600	99.03%	(33)	3,367	3,400
Parking Lot Income*	708	8,500	10,000	100.00%	-	8,500	8,500
Miscellaneous	33	1,371	1,541	91.38%	(129)	1,500	1,500
RCLS Local Aid & MTA Grant	-	4,637	4,294	92.74%	(294)	5,000	5,000
<i>Total Revenue</i>	257,475	3,090,204	3,067,887	99.94%	(1,863)	3,090,697	3,092,136
Expense							
<i>Workforce</i>				<i>WF % budget 100</i>			
Wages	106,497	1,415,526	1,313,371	97.97%	29,281	1,415,526	1,444,807
Benefits*	34,906	348,717	361,728	76.13%	109,363	450,000	458,080
<i>Total Workforce Expense</i>	141,402	1,764,243	1,675,099	92.71%	138,644	1,865,526	1,902,887
<i>Administrative</i>							
Advertising/Promotion	2,560	10,002	7,591	111.13%	(1,002)	10,002	9,000
Audit	-	10,150	9,900	88.26%	(1,350)	10,150	11,500
Banking Fees	60	1,726	1,730	69.06%	774	1,726	2,500
Conference	750	3,349	2,115	55.82%	2,651	3,349	6,000
Contracted Services	4,878	50,576	66,543	168.59%	(20,576)	50,576	30,000
Property & Liability Insurance*	1,174	24,826	24,586	95.49%	-	24,826	26,000
Memberships	-	1,470	1,717	49.00%	-	1,470	3,000
Miscellaneous	46	5,305	2,621	88.41%	-	5,305	6,000
RCLS Service Fees	-	3,566	2,944	95.09%	-	3,566	3,750
Sewer Tax*	171	3,204	3,168	88.99%	396	3,204	3,600
Training	-	1,005	1,060	28.71%	2,495	1,005	3,500
Travel	180	1,120	921	53.32%	980	1,120	2,100
<i>Total Administrative Expense</i>	9,818	116,299	124,896	108.74%	(15,632)	116,298	106,950
<i>Operations</i>							
Computer Systems Maintenance-Anser	-	53,175	52,386	88.63%	6,825	53,175	60,000
Computer Systems Hardware	-	7,943		79.43%	2,057	7,943	10,000
Computer Systems Software	284	5,559	3,235	85.52%	941	5,559	6,500
Copier Expense	1,465	22,288	19,412	94.84%	1,212	22,288	23,500
Cleaning Services	3,851	18,100		-	(18,100)	20,000	-
Custodial Supplies	266	12,060	10,337	92.77%	940	12,060	13,000
Office and Library Supplies	1,865	21,379	15,813	85.52%	3,621	24,000	25,000
Furniture & Equipment <\$2,500	-	6,148	3,272	102.46%	(148)	6,148	6,000
Postage	41	5,956	10,175	52.95%	5,294	5,956	11,250
Repairs and Maintenance	441	35,689	88,105	47.59%	39,311	35,689	75,000

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Operations Expense, cont.							
Landscaping	-	8,682	8,054	96.46%	-	8,682	9,000
Snow Removal	-	4,750	5,825	79.17%	-	4,750	6,000
Telecommunications	683	15,794	10,456	157.94%	(5,794)	15,794	10,000
Utilities	<u>3,255</u>	<u>60,946</u>	<u>61,663</u>	<u>87.07%</u>	<u>9,054</u>	<u>60,946</u>	<u>70,000</u>
<i>Total Operations Expense</i>	12,151	278,470	288,733	85.62%	45,212	282,990	325,250
Library Programming & Materials							
Adult Programming	632	10,648	10,264	92.59%	852	10,648	11,500
Children's Programming	1,135	8,521	7,269	94.68%	479	8,521	9,000
Young Adult Programming	<u>461</u>	<u>3,552</u>	<u>1,847</u>	<u>88.80%</u>	<u>448</u>	<u>3,552</u>	<u>4,000</u>
<i>Total Programming</i>	2,228	22,721	19,380	92.74%	1,779	22,721	24,500
Periodicals - Print	455	9,276	8,255	103.06%	(276)	9,000	9,000
Periodicals - Digital	-	4,587	7,615	50.97%	4,413	4,587	9,000
E-Books	40	7,945	9,560	113.50%	(945)	7,945	7,000
Electronic Databases	300	17,598	17,850	70.39%	7,402	17,598	25,000
Streaming and Digital Media	<u>210</u>	<u>7,879</u>	<u>N/A</u>	<u>78.79%</u>	<u>2,121</u>	<u>8,200</u>	<u>10,000</u>
<i>Total Collection Expensed</i>	1,005	47,285	43,280	78.81%	10,593	47,330	60,000
Capital Investment							
Audio Visual	1,714	24,450	26,677	64.34%	13,550	26,000	38,000
Adult Books	-	65,266	57,997	87.02%	9,734	67,000	75,000
Children's Books	-	16,145	12,396	87.27%	2,355	17,500	18,500
Young Adult Books	<u>-</u>	<u>6,636</u>	<u>7,260</u>	<u>110.60%</u>	<u>(636)</u>	<u>6,636</u>	<u>6,000</u>
<i>Total Collection Capitalized</i>	1,714	112,496	104,331	81.82%	25,004	117,136	137,500
<i>Total Materials & Programming</i>	4,947	182,502	166,991	82.21%	37,376	187,187	222,000
Other Capital Investment							
Automation	-	7,610	-	101.46%	(110)	7,610	7,500
Furniture and Equipment	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>100.00%</u>	<u>-</u>	<u>10,000</u>	<u>10,000</u>
<i>Total Other Capital Investment</i>	-	17,610	-	100.63%	(110)	17,610	17,500
Financial							
General Reserve*	2,917	35,000	-	100.00%	-	35,000	35,000
Charge to Genl Res - self-checks, circ reno*	2,542	32,973	-				-
Bank Credit Line Interest	756	778	1,147	51.87%	722	778	1,500
Bond Trustee Fees	1,142	3,479	2,789	231.90%	(1,979)	3,479	1,500
Bond Interest	16,346	201,699	149,048	100.00%	-	201,698	201,698
Bond Principal	<u>19,977</u>	<u>234,177</u>	<u>306,802</u>	<u>100.00%</u>	<u>-</u>	<u>234,177</u>	<u>234,177</u>
<i>Total Library Financials</i>	43,680	508,105	459,787	107.22%	(1,257)	475,132	473,875
<i>Total Expense</i>	211,998	2,867,228	2,715,506			2,944,743	3,048,462
Net Library Surplus(Deficit)	<u>45,477</u>	<u>222,976</u>	<u>352,381</u>			<u>145,954</u>	<u>43,674</u>

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Stevenson House							
Revenue							
Rental Income	9,815	136,335	141,117	99.51%	-	136,335	137,000
Expense							
Contracted Services	-	60	2,000		(60)	60	
Property and Liability Insurance*	317	3,800	3,600	100.00%	-	3,800	3,800
Real Estate Taxes*	2,125	23,375	24,500	91.67%	-	23,375	25,500
Repairs and Maintenance - Building	-	11,023	8,971	84.80%	1,977	11,023	13,000
Landscaping	-	-	-	0.00%	2,000	-	2,000
Telecommunication	-	600	654	80.00%	150	600	750
Utilities	93	5,749	5,967	80.97%	(700)	6,500	7,100
Bond Interest*	2,473	29,670	31,900	100.00%	-	29,670	29,670
Bond Principal*	3,167	38,000	36,000	100.00%	-	38,000	38,000
<i>Total Stevenson House Expense</i>	8,174	112,277	113,592	93.71%	3,427	113,028	119,820
Net Stevenson House Surplus(Deficit)	1,641	24,058	27,525			23,307	17,180
DePew House							
Revenue							
Rental Income	9,632	110,605	98,392	102.41%	2,605	110,605	108,000
Expense							
Wages and Benefits	430	5,084	5,070	121.06%	(884)	5,084	4,200
Contracted Services	-	2,361	845		(2,361)	2,361	
Custodial Supplies	-	850	1,209	100.00%	-	850	850
Property and Liability Ins. *	383	4,600	4,475	100.00%	-	4,600	4,600
Real Estate Taxes*	2,667	32,000	31,500	100.00%	-	32,000	32,000
Repairs and Maintenance - Building	165	2,218	4,545	31.68%	4,782	2,300	7,000
Landscaping	-	12,991	6,625	129.91%	(2,991)	14,000	10,000
Telecommunication	168	1,972	1,952	116.01%	(272)	1,972	1,700
Utilities	-	5,915	5,431	84.51%	1,085	7,000	7,000
Bond Interest*	3,709	44,504	47,582	100.00%	-	44,504	44,504
Bond Principal*	4,750	57,000	54,000	100.00%	-	57,000	57,000
<i>Total DePew House Expense</i>	12,272	169,496	163,235	100.38%	(642)	171,671	168,854
Net DePew House Surplus(Deficit)	(2,640)	(58,891)	(64,843)			(61,066)	(60,854)
Financial Performance Summary YTD							
Library	222,976						
Stevenson House	24,058						
DePew House	(58,891)						
Net Surplus(Deficit)	\$ 188,143						
<i>*Prorated Monthly</i>							