
Director's Report

July 2019

Personnel

We had two negotiating sessions with the Nyack Library Staff Association in June on the 6th and the 20th. Bargaining unit members will receive pay increases when a contract agreement is reached and ratified by the members. Additional bargaining sessions have been scheduled for July.

Programs and Meetings

I attended a Ramapo Catskill Library System (RCLS) New Director Training hosted at the West Nyack Library on June 3rd. I also attended the Rockland County Library Directors meeting at West Nyack on June 11th and the RCLS Directors' Association by videoconference from the Haverstraw Library on June 12th. RCLS continues its search process for a new executive director. The application period was extended to June 28th and they expect to begin interviews in mid-July. The June Nyack Basics Coalition meeting was held here on June 4th with continued discussion on supporting literacy initiatives in the community.

The Library participated in the Nyack ArtWalk on Jun 14-16, which required additional staffing hours to monitor the Carnegie Room after hours.

The Library served as polling station on Tuesday, June 25th with staff providing very early morning and past closing support.

Building and Grounds

Air conditioning issues affected the building in June. Issues with the Units for the lower level were addressed and resolved, but the 3rd floor, staff kitchen and Admin area, which is covered by Unit 7, has not worked for several weeks. We placed fans for cooling and a new blower motor is on order. Repair is expected in early July.

We met with Greenpoint Maintenance to review issues with cleaning services such as door windows not being cleaned, start times for cleaning staff and plans for rug cleaning for all areas in the building. Rug shampooing has been completed in the following areas: 3rd Fl Adult Non-fiction and 2nd Fl N & P. Additional areas with rugs will be cleaned in July.

Grants/Funding Support Update

The final report was written for the 2019 Arts Alive grant that supported the final four concerts of the 2019 Carnegie Concert Series.

Staff Development.

Several staff from multiple departments attended the annual meeting of the Library Association of Rockland County on June 14th. Staff attended an RCLS program on preparing for the 2020 Census in preparation for providing support services to the public as this census will be administered digitally. Grace Riario, Interim Executive Director of RCLS, is urging all libraries to promote participation in the census, because an undercount will result in reduced funding for a wide variety of services.

Anne Shaw and I developed the policy and training plan to meet the New York State requirement to provide a policy, process, forms and training on preventing sexual harassment in the workplace. We have scheduled the following sessions in order to meet the requirement to have all staff and Board members to receive training by October 9, 2019:

| Date | Time | Location |
|------------------------|----------------|------------------------|
| Tuesday, July 16 | 5-6:30 pm | Community Meeting Room |
| Sunday, July 28 | 10:15-11:45 am | Community Meeting Room |
| Monday, July 29 | 9:15-10:45 am | Community Meeting Room |
| Wednesday, August 28 | 6-7:30 pm | Community Meeting Room |
| Thursday, September 19 | 6-7:30 pm | MakerSpace |