

The Nyack Library
Minutes of the Regular
Board of Trustees Meeting
Tuesday, January 17, 2023

Present:

E. Michael Growney, **President**
Ellyse Okin Berg, **Vice President**
Wayne Henry, **Secretary**
Brian Murrell, **Treasurer**
Steven Cea
Diane Christian
Tracy Dressner
Michael Penn
Roger Seiler
Bebb Wheeler Stone

Absent:

Staff: Ed Falcone, Interim Library Director
Sharon Alfano, Business Manager
Minerva Parker, Board Clerk

Call to Order:

The Board President Mr. Growney called the Regular Monthly Meeting of January 17, 2023, to order at 7:03 p.m., in the Community Meeting Room.

Agenda Approval:

Upon motion by Dr. Stone, seconded by Ms. Dressner, it was resolved to approve the agenda with an additional resolution under Library Search Committee. There were 10 yes votes.

Review of the Minutes:

Upon motion by Mr. Cea, seconded by Ms. Berg, the Board unanimously approved the Minutes of the Regular Meeting, December 19, 2022. There were 9 yes votes and 1 abstention, Mr. Seiler.

Upon motion by Ms. Berg, seconded by Ms. Dressner, the Board approved the Minutes of the Special Meeting, December 12, 2022. There were 7 yes votes, 3 abstentions Mr. Penn, Mr. Murrell and Mr. Henry.

Director's Report:

Mr. Falcone reviewed his written report in detail to the Board. Since December the Library had been experiencing false fire alarms and into January when it got worse. The system was off-line until a new control panel could be installed. The Budget information flyer has been mailed out. A postcard reminder with Trustee Vote & Budget Vote information will be mailed out closer to the vote. There are just a few weeks left before the Library transitions from RCLS to independent IT support. Local artist, Greg Wyatt, donated art work by his father Stanley Wyatt and will also donate a bronze statue of Horace Mann, after the sculpture is completed.

Upon motion by Ms. Dressner, seconded by Mr. Cea, the Board unanimously accepted the Personnel Actions Report for November 2022, with new hires Marlie Gleu-part-time Access Services Clerk and Kristin Fowler-full-time Programming & Outreach Librarian. There were 9 yes votes.

Upon motion by Ms. Dressner, seconded by Mr. Cea, the Board unanimously approved the Personnel Actions Report. There were 10 yes votes.

No Hardware Inventory Report.

Public Comments: (full Board Meeting comments may be heard here <https://soundcloud.com>)

Mark Dery, resident, suggested adding an additional Print Name field on the Petitions for the future.

Christine, resident, would like more Carnegie Concerts in the winter months.

7:17 pm Upon motion by Ms. Berg, to enter into Executive Session to discuss a Personnel Contract & Agreement, seconded by Ms. Dressner, the Board unanimously agreed. There were 10 yes votes.

8:40 pm Upon motion by Mr. Murrell, seconded by Ms. Berg, the Board unanimously agreed to come out of Executive Session. There were 10 yes votes.

Dr. Stone introduced Eric McCarthy the new Library Director. Mr. McCarthy is happy to be here, thrilled about the position and looking forward to working at Nyack Library.

Upon motion by Dr. Stone, seconded by Mr. Cea, that the Nyack Library Board of Trustees hire Eric McCarthy as Director, to begin on February 21, 2023, subject to the terms of the employment agreement previously approved. The Board unanimously approved there were 10 yes votes.

Upon motion by Dr. Stone, seconded by Mr. Henry, the Board would like to thank with gratitude, Tracy Dunstan, Mike Grella, and Tania Yenidjeian, for helping the Board reach their decision on hiring the new Director. The Board unanimously agreed, there were 10 yes votes.

Committee Reports:

Development Committee:

Upon motion by Ms. Berg, to accept the Gifts & Grants Report for December 2022, and seconded by Mr. Murrell the Board resolved to accept with appreciation \$3,725 in Designated support to the Annual Appeal, \$3,667 from the 2022-23 Senate Bullet Aid, \$913 RCLS Outreach Grant and \$250 RCLS Trustee of the Year Award. The 2023 Annual Development Appeal total to date has brought in \$9,067 in donations. There were 10 yes votes.

Policy Development & Long-Range Planning Committee:

Ms. Berg reported for the Committee. At the Committee Meeting this month, the election procedures were discussed. The Trustee Election and the Budget Vote will both take place in the Community Meeting Room, February 14, 2023 from 10 am – 8 pm.

Building & Property Committee:

Mr. Seiler reported that the Committee had concerns with short-term maintenance. A five-year study plan was presented by Michael Shilale. Mr. Shilale has been asked to look at the property again, to see if a special program is necessary for short-term jobs.

Audit Committee:

Mr. Seiler reported the Committee met via Zoom with the Auditor Al Coster. The Committee is pleased with the audit and recommends the Board accept the report.

Mr. Cea expressed that the report was well presented, he thanked the Audit Committee for their work.

Upon motion by Mr. Seiler, seconded by Mr. Murrell, the Board unanimously accepted the Audit Report FY June 30, 2022. There were 10 yes votes.

Personnel Committee:

No Report.

Finance Committee:

Mr. Murrell reported the Committee met last week and reviewed the Financial Statement for the Audit; discussed the monthly financials; talked about the restrictive funds and how to allocate them; discussed the interest rate environment and CD's.

Friends of the Library Liaison Committee:

No report.

Nominating Committee:

Ms. Berg reported the Committee has nominated incumbents Michael Penn and Diane Christian to run for Trustee. The Committee has nominated Tamara Jhashi to run for Trustee. Ms. Berg thanked Dr. Stone for her service, calm voice and thoughtful advice, during her tenure as Trustee. Ms. Berg also thanked Mr. Seiler for his many years of service, who's tenure includes the construction of the building addition, in which we are now sitting. Ms. Berg thanked Mr. Growney for his many years of service, who's tenure includes the major restructuring of the Library's Financial status.

Upon motion by Ms. Berg, seconded by Ms. Dressner, the Committee nominates Michael Penn, Diane Christian and Tamara Jhashi to run for Trustee on February 14, 2023. The yes vote was unanimous, 10-0.

Financial Reports:

Treasurer's Report:

Mr. Murrell reviewed the details of the Treasurer's Report with the Board. On December 31, cash balance totaled \$1,118,528. Debt retirement and building maintenance totaled an additional \$406,672. Long term debt on the 2017 tax-exempt bond with TD Bank, \$6,722,476. Disbursements for Board approval for December 2023 total \$432,327.70. The Library operated at a \$144,149 surplus and the DePew House operated at a \$5,777 surplus.

Upon motion by Mr. Murrell, seconded by Mr. Cea, the Library Board unanimously accepted the Financial Statements as presented including the Summary of Key Balance Sheet Amounts as of December 31, 2022 and the December 2022 Performance Report. There were 10 yes votes.

Upon motion by Mr. Murrell and seconded by Mr. Henry, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for December 2022 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$220,841.59, Rental Fund Expenses of \$5,061.07, Debt Fund Expenses for \$36,322.93, Payroll Disbursement for pay date December 2, 2022 for \$56,876.48, Payroll Disbursement for pay date December 16, 2022 for \$57,600.64, and Payroll Disbursement for pay date December 30, 2022 for \$55,624.99 for a total of \$432,327.70. There were 10 yes votes.

Old Business:

Mr. Growney proposed the development of a Board committee that would interact with the Library Staff. The Board decided to hold on this topic until after the Election.

New Business:

Mr. Falcone followed up on the artwork donation from Gregg Wyatt, sculptor and resident, in detail with the Board.

Upon motion by Mr. Cea, seconded by Ms. Dressner, to authorize the Interim Director and the Board President to sign an agreement with the artist Greg Wyatt to accept his offer to donate a statue entitled “Horace Mann”, in accordance with the Library’s Gift Policy. There were 9 yes votes, Dr. Stone abstained.

Mr. Growney would like to schedule an Executive Committee meeting next week, January 24 or 25, 7 pm.

Adjournment:

Upon motion by Dr. Stone, seconded by Ms. Christian, the Board unanimously agreed to adjourn at 9:25 pm. There were 10 yes votes.

Respectfully submitted,

Minerva Parker

Board Clerk