

**The Nyack Library**  
**Minutes of the Regular**  
**Board of Trustees Meeting**  
**Monday, January 14, 2019**

**Present:**

E. Michael Growney, **President**  
Ellyse Okin Berg, **Vice President**  
Stephen Beck, **Treasurer**  
Debra Karten, **Secretary**  
Tamara Jhashi  
Brian Murrell  
Roger Seiler  
Bebb Wheeler Stone  
Cora Sarjeant Wilder

**Absent:**

Peter Danish  
Peter Vermazen

**\*=Excused**

**Staff:** Jane Marino, Library Director  
Sharon Alfano, Business Manager  
Minerva Parker, Board Clerk

***Call to Order:***

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:50 p.m.

***Agenda Approval:***

**Upon motion** by Mr. Seiler, seconded by Mr. Murrell, it was resolved to approve the proposed agenda with changes under New Business to include the names of members of the Director Search Committee. The yes votes were unanimous, 9-0.

***Review of the Minutes:***

**Upon motion** by Ms. Berg, seconded by Mr. Murrell, it was resolved to approve the Minutes of the Regular Meeting of December 10, 2018. The yes votes were unanimous, 9-0.

***Public Comments:***

None.

***Director's Report:***

Mrs. Marino is requesting permission to repaint the wall outside the Teen Room that has the mural "Teens and in-be Tweens" and add a decal which would say "If you Don't Like to Read You Haven't Found the Right Book."-J.K. Rowling. Mrs. Marino discussed the details with the Board.

**Upon motion** by Dr. Stone, seconded by Ms. Berg, the Board unanimously approved the change to the Teen Room Wall. The yes votes were unanimous, 9-0.

Mr. Seiler asked Mrs. Marino if she had insight to what the Monthly Statistics Report is showing. Mrs. Marino discussed a few lines of the report and the meanings in the numbers.

**Upon motion** by Dr. Stone, seconded by Mr. Seiler, the Board unanimously accepted the Personnel Actions, the yes vote 9-0.

No Inventory changes.

### ***Committee Reports:***

#### ***Development Committee:***

**Upon motion** by Ms. Berg to accept the Gifts & Grants Report for November 2018, seconded by Mr. Seiler, the Board resolved to accept with appreciation \$10,635 in Designated support to the Annual Appeal. The 2019 Annual Development Appeal total to date has brought in \$14,863 in donations. The yes vote was unanimous 9-0.

### ***Financial Reports:***

#### ***Treasurer's Report:***

Mr. Beck reviewed his report with the Board. On December 31, 2019, cash balances were \$1,961,640 in the operating and reserve accounts. The 2020 Preliminary Budget was approved at the December 10 Board Meeting. As of December 31 the Library had \$8,855,904 in long term debt. The Board is considering the sale of the Stevenson House, this property and the DePew House are held in collateral for the Series B bonds. The Series B bonds need to be defeased before the property is sold. Mr. Beck reviewed the Balance Sheet and Performance Report with the Board.

**Upon motion** by Mr. Seiler, seconded by Mr. Murrell, the board unanimously accepted the Balance Sheet and Financial Statements. The yes vote 9-0.

**Upon motion** by Mr. Beck and seconded by Dr. Wilder it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for December 2018 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$157,371.46, Rental Fund Expenses of \$807.62, Debt Fund Expenses for \$36,322.87, Payroll Disbursement for pay date December 7, 2018 for \$56,014.08 and Payroll Disbursement for pay date December 21, 2018 for \$57,941.02, for a total of \$308,457.05. The yes votes, 9-0.

### ***Old Business:***

None.

### ***New Business:***

Mr. Growney asked the Board if they would sign and return the Annual Conflict of Interest Statements that are included in the Board Packet.

Mrs. Marino reported the Behavior Policy had been updated to include "no vaping devices" in language, on page 2, item 11.

**Upon motion** by Dr. Stone, seconded by Ms. Berg the Board unanimously approved this addition to the Behavior Policy. The yes vote, 9-0.

During the Annual Meeting portion Mr. Seiler questioned the number of votes it takes to become an Officer of the Board. The By-Laws states "Any Officer has to be elected by a majority of the full Board." The results from the Board Officers Election: One Board Member had one vote, two Board members had two votes, and one Board Member had four votes.

**Upon motion** by Mr. Seiler, seconded by Dr. Wilder, Ellyse Okin Berg was elected Vice President by voice vote, the Board unanimously approved. The yes vote, 9-0.

Mr. Growney asked the Board to fill out the Committee Assignments and turn them in before the end of the meeting. Mr. Growney summarized the role of each committee. The Board has ten committees. They are: Audit, Building & Property, Executive, Finance, Friends of the Library, Development & Public Relations, Library Policy Development & Long Range Planning, Nominating, Personnel and Grand View Contribution Committees.

Director Search Committee will consist of five Trustees and three staff members. The five Trustees will be Ms. Berg, Dr. Wilder, Mr. Beck, Mr. Seiler, Dr. Jhashi, with Mr. Growney as the Chair. The three staff will be Sharon Alfano, Rosemary Farrell and Morgan Strand. Anne Shaw and Jane Marino will be consultants/advisors.

**Upon motion** by Mr. Growney, seconded by Mr. Beck it was resolved to change the number of members of the Directors Search Committee, from four Trustees to five Trustees, and from two Staff members to three Staff members. The Board unanimously agreed, the yes vote, 9-0.

Mr. Growney asked where the Library Director Job was posted. Mrs. Marino stated the ad was placed with ALA, American Library Association, NYLA, New York Library Association, Metro, New York Metro Area, RCLS, Ramapo Catskill Library System website, Westchester Library System website and the Bergen County Library System website.

***Public Comments:***

None.

***Adjournment:***

**Upon motion** by Mr. Seiler, seconded by Mr. Murrell, it was resolved to adjourn the meeting at 8:50 p.m. The yes vote was unanimous, 9-0.

Respectfully submitted,

*Minerva Parker*

Board Clerk