

The Nyack Library
Minutes of the Regular
Board of Trustees Meeting
Monday, January 13, 2020

Present:

E. Michael Growney, **President**
Ellyse Okin Berg, **Vice President**
Debra Karten, **Secretary**
Peter Danish
Tamara Jhashi
Michael Penn
Roger Seiler
Bebb Wheeler Stone
Cora Sarjeant Wilder
Valerie Williams-Sanchez

Absent:

*Brian Murrell, **Treasurer** (conferenced into mtg.)

*=Excused

Staff: Angela Strong, Library Director
Sharon Alfano, Business Manager
Minerva Parker, Board Clerk

Visitor:

Call to Order:

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:50 p.m.

Agenda Approval:

Upon motion by Ms. Berg, seconded by Mr. Danish, it was resolved to approve the proposed agenda. The yes votes were unanimous, 10-0.

Review of the Minutes:

Upon motion by Ms. Berg, seconded by Dr. Stone, it was resolved to approve the Minutes of the Regular Meeting of December 9, 2019. There were 8 yes votes, Mr. Danish and Ms. Williams-Sanchez abstained.

Public Comments:

None.

Director's Report:

Mrs. Strong reviewed her report with the Board. Mrs. Strong was very busy with the hiring process to fill several staff vacancies. A meeting was held with the joint labor management Health Advisory Committee to analyze and discuss options for health insurance. Mrs. Strong and the Board discussed the drainage situation and possible solutions to the leak in the Local History Room. In December HVAC work was done to repair the heating unit for

the 4th floor Reference Area. ArtsWestchester awarded the Library \$2400 to support the Black American Culture & Art Series: the Legacy of Toni Morrison. The Dorothy Gillespie “StarBurst” exhibit was installed in the atrium area near the Circulation Desk. A “Women in the Arts” program led by the artist’s son, Gary Israel, is scheduled March 19.

Upon motion by Mr. Danish, seconded by Ms. Karten, the Personnel Actions were unanimously accepted. The yes vote 10-0.

Upon motion by Mr. Danish, seconded by Ms. Berg, the Inventory report was unanimously accepted. The yes vote 10-0.

Committee Reports:

Development Committee:

Upon motion by Mr. Danish to accept the Gifts & Grants Report for December 2019, and seconded by Dr. Jhashi, the Board resolved to accept with appreciation \$170 in General Support and \$10,515 in Designated support to the Annual Appeal 2020. The 2020 Annual Development Appeal total to date has brought in \$13,035 in donations. The yes vote was unanimous 10-0.

Financial Reports:

Treasurer’s Report:

Mr. Murrell reported there have been modifications in the formatting of the Treasurer’s Report for easier reporting. Cash balances on December 31, \$2,064,413; Property Tax Revenue remaining balance \$398,494 is expected April 2020; Long term debt \$7,473,084, the 2017 tax-exempt debt with TD Bank.

For the first six months of FY 2020 the Library & the DePew House operated at a \$164,017 surplus. Through December the Library operations accounted for a \$134,841 surplus due to restrained purchasing and open positions. Through December the DePew House operated at a \$29,175 surplus, after some adjustment following the Series B bond defeasance. DePew is expected to experience a \$45 thousand surplus for the entire FY 2020.

Upon motion by Mr. Growney and seconded by Mr. Seiler, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for December 2019 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$185,277.87, Rental Fund Expenses of \$1,471.66, Debt Fund Expenses for \$36,322.87, Payroll Disbursement for pay date December 6, 2019 for \$51,842.94, and Payroll Disbursement for pay date December 20, 2019 for \$52,769.64, for a total of \$327,684.98. The yes votes, 10-0.

Upon motion by Mr. Danish, seconded by Mr. Seiler, the Board unanimously approved the Treasurer’s Report and Financial Statements, 10-0.

Old Business:

None.

New Business:

Mr. Growney asked the Board to sign the Annual Conflict of Interest Statements and turn them in tonight.

Mr. Murrell has requested the Auditor, Al Coster, Baldessari & Coster, LLP, come and present his audit report to the Board at the February Board Meeting.

8:40 pm Upon motion by Mr. Growney, seconded by Mr. Seiler, the Board unanimously agreed to go into Executive Session to discuss a Personnel contract issue. The yes vote was 10-0.

9:10 pm Upon motion by Mr. Seiler, seconded by Mr. Danish, the Board unanimously agreed to come out of Executive Session. The yes vote was 10-0.

Public Comments:

None.

Adjournment:

Upon motion by Mr. Danish, seconded by Ms. Berg, it was resolved to adjourn the meeting at 9:15 p.m. The yes vote was unanimous, 8-0.

Respectfully submitted,

Minerva Parker

Board Clerk

APPROVED