

The Nyack Library	February 2021 Performance Report			66.67%			
	FEB 2021	FYE 2021 YTD	Prior YTD	% of Budget	Budget Variance	Projected FYE 2021	FYE 2021 Budget
Revenue							
Property Taxes*	258,638	2,069,205	2,043,660	66.67%	-	3,103,653	3,103,653
Library Fines and Fees	82	1,405	10,771	17.56%	(3,929)	8,000	8,000
Copier/Fax/Internet	98	862	9,229	6.16%	(8,472)	14,000	14,000
Interest Income	321	2,237	4,374	24.86%	(3,763)	9,000	9,000
Meeting Room Rentals	-	-	2,155	0.00%	(1,000)	1,500	1,500
Parking Lot Income*	708	5,667	5,667	66.67%	-	7,500	8,500
Miscellaneous	44	6,231	1,960	415.42%	5,231	1,500	1,500
RCLS Local Aid & MTA Grant	-	3,043	7,908	70.77%	-	4,300	4,300
<i>Total Revenue</i>	<u>259,892</u>	<u>2,088,650</u>	<u>2,085,724</u>	66.30%	(11,933)	3,149,453	3,150,453
Expense							
<i>Workforce</i>				<i>WF % budget 69.23</i>			
Wages	100,530	947,227	966,307	60.70%	133,199	1,560,616	1,560,616
Benefits*	25,231	254,351	233,975	57.16%	53,725	444,998	444,998
<i>Total Workforce Expense</i>	<u>125,761</u>	<u>1,201,578</u>	<u>1,200,282</u>	59.91%	186,924	2,005,614	2,005,614
<i>Administrative</i>							
Advertising/Promotion	95	5,900	5,780	53.64%	1,434	11,000	11,000
Audit	-	12,000	12,000	96.00%	-	12,500	12,500
Banking Fees	8	484	555	26.89%	716	1,800	1,800
Conference	-	549	-	21.96%	1,118	2,500	2,500
Contracted Services	2,046	18,929	32,978	47.32%	7,739	40,000	40,000
Property & Liability Insurance*	2,166	17,334	17,334	66.67%	-	26,000	26,000
Memberships	99	1,402	2,500	46.72%	-	3,000	3,000
Miscellaneous	-	3,492	2,905	58.21%	508	6,000	6,000
RCLS Service Fees	-	-	-	0.00%	-	3,750	3,750
Sewer Tax*	302	2,413	2,336	67.03%	-	3,619	3,600
Training	700	1,025	1,658	40.99%	642	2,500	2,500
Travel	-	47	342	2.36%	1,286	2,000	2,000
<i>Total Administrative Expense</i>	<u>5,415</u>	<u>63,575</u>	<u>78,388</u>	55.45%	13,442	114,669	114,650
<i>Operations</i>							
Computer Systems Maintenance-Anser	-	37,664	40,011	62.77%	2,338	60,000	60,000
Computer Systems Hardware	-	3,711	14,467	24.74%	6,290	15,000	15,000
Computer Systems Software	85	3,069	8,342	47.22%	1,264	6,500	6,500
Copier Expense	536	1,663	16,042	9.24%	10,338	18,000	18,000
Cleaning Services	4,731	36,168	33,434	69.55%	(1,500)	55,000	52,000
Custodial Supplies	302	10,606	8,323	81.58%	(1,939)	13,000	13,000
Office and Library Supplies	263	14,613	11,854	70.26%	(746)	20,800	20,800
Furniture & Equipment <\$2,500	-	8,627	874	132.73%	(4,294)	6,500	6,500
Postage	236	3,492	5,276	34.92%	3,175	10,000	10,000
Repairs and Maintenance	220	43,938	44,164	73.23%	(3,936)	60,000	60,000

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Operations Expense, cont.							
Landscaping	-	6,277	6,652	62.77%	-	10,000	10,000
Snow Removal	960	2,060	1,750	31.69%	-	6,500	6,500
Telecommunications	692	6,515	5,558	54.30%	1,485	12,000	12,000
Utilities	<u>4,276</u>	<u>36,376</u>	<u>45,686</u>	<u>51.97%</u>	<u>10,293</u>	<u>70,000</u>	<u>70,000</u>
<i>Total Operations Expense</i>	12,301	214,780	242,433	59.61%	22,768	363,300	360,300
Library Programming & Materials							
Adult Programming	374	8,781	5,234	97.57%	(2,781)	9,000	9,000
Children's Programming	529	4,128	3,247	68.81%	(128)	6,000	6,000
Young Adult Programming	<u>45</u>	<u>1,834</u>	<u>1,330</u>	<u>91.69%</u>	<u>(500)</u>	<u>2,000</u>	<u>2,000</u>
<i>Total Programming</i>	948	14,743	9,811	86.73%	(3,410)	17,000	17,000
Periodicals - Print	649	3,687	7,336	40.97%	-	9,000	9,000
Periodicals - Digital	24	288	5,425	3.20%	5,712	9,000	9,000
E-Books	771	6,764	4,627	52.71%	1,792	12,832	12,832
Electronic Databases	-	17,692	10,083	76.92%	(2,358)	23,000	23,000
Streaming and Digital Media	<u>1,435</u>	<u>9,142</u>	<u>6,047</u>	<u>66.09%</u>	<u>80</u>	<u>13,832</u>	<u>13,832</u>
<i>Total Collection Expensed</i>	2,878	37,573	33,519	55.53%	5,145	67,664	67,664
Capital Investment							
Audio Visual	-	10,522	13,931	30.06%	12,813	35,000	35,000
Adult Books	-	29,470	34,870	42.10%	17,199	70,000	70,000
Children's Books	-	3,733	3,956	22.62%	7,268	16,500	16,500
Young Adult Books	<u>-</u>	<u>1,595</u>	<u>2,435</u>	<u>21.27%</u>	<u>3,405</u>	<u>7,500</u>	<u>7,500</u>
<i>Total Collection Capitalized</i>	-	45,320	55,192	35.13%	40,685	129,000	129,000
<i>Total Materials & Programming</i>	3,826	97,637	98,521	45.70%	42,420	213,664	213,664
Other Capital Investment							
Automation	-	-	-	0.00%	5,000	7,500	7,500
Furniture and Equipment	<u>-</u>	<u>3,965</u>	<u>-</u>	<u>39.65%</u>	<u>2,702</u>	<u>10,000</u>	<u>10,000</u>
<i>Total Other Capital Investment</i>	-	3,965	-	22.66%	7,702	17,500	17,500
Financial							
General Reserve*	2,083	16,668	24,765	66.67%	-	25,000	25,000
Bank Credit Line Interest	-	-	392	0.00%	-	1,500	1,500
Bond Trustee Fees	-	1,088	1,124	47.29%	-	2,300	2,300
Bond Interest	14,453	126,682	131,437	64.61%	-	196,061	196,061
Bond Principal	<u>21,870</u>	<u>163,902</u>	<u>159,176</u>	<u>68.35%</u>	<u>-</u>	<u>239,814</u>	<u>239,814</u>
<i>Total Library Financials</i>	38,406	308,340	316,894	66.36%	-	464,675	464,675
<i>Total Expense</i>	185,709	1,889,874	1,936,518			3,179,422	3,176,403
Net Library Surplus(Deficit)	<u>74,183</u>	<u>198,776</u>	<u>149,206</u>			<u>(29,969)</u>	<u>(25,950)</u>

