

**The Nyack Library  
Board of Trustees  
Draft Minutes of the Regular Meeting  
February 13, 2017**

**Present:**

E. Michael Growney, **President**  
Mary Anne Evangelist, **Vice President**  
Stephen Beck, **Treasurer**  
Debra Karten, **Secretary**  
Ellyse Okin Berg  
Henry Minnerop  
Roger Seiler  
Peter Vermazen

**Absent:**

\*Chris Bresnan  
\*Peter Danish  
\*Karen Roberts

\*=Excused

**Staff:** Jane Marino, Library Director  
Sharon Alfano, Business Manager  
Minerva Parker, Board Clerk

**Call to Order:**

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:30 p.m.

**Agenda Approval:**

**Upon motion** by Mr. Seiler, seconded by Ms. Berg, it was resolved to approve the proposed agenda, adding the Kurz Business Corner under Old Business. The yes votes were unanimous.

**Review of the Minutes:**

**Upon motion** by Mr. Seiler, seconded by Mr. Beck, it was resolved to approve the Minutes of the Regular Meeting of January 9, 2017, with a correction under the Director's Report, from "Dr. Evangelist requested new hire photos included in the Personnel Report", to "Dr. Evangelist requested that she would like to see a staff directory with photos, so that the Board may recognize any new hires." There were seven yes votes and one abstained vote by Mr. Vermazen.

**Public Comments:**

None.

**Director's Report:**

Mrs. Marino reported she has a short written report and a short list of Personnel Actions and no changes to the Inventory Report this month. Mrs. Marino had two items to discuss with the Board, changes to the Library Statistics

Report and the “Carson at 100: The McCullers Centennial” program on Sunday, February 19, at 3 pm. The program is being presented by the Library in collaboration with Columbus State University; Mrs. Marino invited the Board to attend. This is the first of three events scheduled. A journal has been put together to commemorate this event. Mrs. Marino discussed in detail with the Board format revisions to the Monthly Statistics to include more detailed categories.

No changes to Inventory Report.

**Upon Motion** by Ms. Karten and seconded by Dr. Evangelist, the Personnel Actions were unanimously approved.

### **Committee Reports:**

#### *Building and Property Committee:*

Mr. Vermazen has asked John Fox, Fox Fine Carpentry, to submit a proposal on the costs to spruce up the Carnegie-Farian Room, with concentration on the fire place, wood work and the squeaky floor.

#### *Development Committee:*

**Upon motion** by Ms. Berg to accept the Gifts & Grants Report for January 2017 and seconded by Dr. Evangelist, the Board resolved to accept with appreciation \$20 in General Support, \$3,525 in Designated Support to the Annual Appeal, and \$2,000 in contributions for museum passes from the Friends of the Nyack Library. The yes vote was unanimous.

### **Financial Reports:**

#### *Treasurer’s Report:*

Mr. Beck reported the Board approved the draft budget for FY 2018, which calls for a 1.88% increase in the property tax levy and put to public vote Tuesday, February 14. No changes in the bond status. Progress continues with the replacement bonds refinance program. The Finance Committee will meet Wednesday, February 15, at 6 pm. The banks have requested documentation that the Library has authority to levy a property tax and literature on the future of public libraries.

Cash on hand as of January 31, \$1,162,947; Operations & Budget Performance for the first seven months of FY 2017 had cash surplus \$70,669; DePew House had a cash deficit, \$34,584; Stevenson House produced a cash surplus, \$7,092.

Ms. Berg asked about the Parking Lot fees. Mr. Beck explained that the parking lot expenses had been shown separately, but are now part of operational costs and not shown separately.

**Upon motion** by Mr. Seiler, seconded by Dr. Evangelist the Board unanimously accepted the Financial Statements as presented.

**Upon motion** by Mr. Seiler and seconded by Dr. Evangelist it was resolved that the Nyack Library Board of Trustees approve the following disbursements for January 2017 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$61,376.25, Rental Fund Expenses of \$27,436.93, Payroll Disbursement for pay date January 6, 2017 for \$54,255.92, Payroll Disbursement for pay date January 20, 2017 for \$55,161.32. The Board unanimously approved.

### **Old Business:**

Mr. Beck discussed with the Board avenues on growing/investing the funds for the Kurz Business Corner. At the last meeting a request was made for authorization to move the money out of the general funds of the Library into some form of a very conservative investment fund. The Investment Policy needs to be reviewed. Dr. Evangelist suggested including information about endowed money.

**New Business:**

**Upon motion** by Dr. Evangelist, seconded by Ms. Karten, the Board unanimously accepted the 2016 Annual Report For Public and Association Libraries.

Mrs. Marino presented a slide show with three options of the proposed new Library logo for the Board's consideration. The Board discussed details as they reviewed the presentation.

Ms. Berg reported that the Carnegie Concert scheduled for this past Friday, February 10, featuring Shirley Crabbe went well, with the debut of the new piano.

**Public Comments:**

**None.**

**Adjournment:**

**Upon motion** by Mr. Seiler, seconded by Dr. Evangelist it was resolved to adjourn the meeting at 9:15 p.m. The yes vote was unanimous.

Respectfully submitted,  
Minerva Parker  
Board Clerk

APPROVED