

**The Nyack Library**  
**Minutes of the Regular**  
**Board of Trustees Meeting**  
**Monday, February 11, 2019**

**Present:**

E. Michael Growney, **President**  
Ellyse Okin Berg, **Vice President**  
Stephen Beck, **Treasurer**  
Peter Danish  
Tamara Jhashi  
Brian Murrell  
Bebb Wheeler Stone  
Peter Vermazen

**Absent:**

Debra Karten, **Secretary**  
Roger Seiler  
Cora Sarjeant Wilder

**\*=Excused**

**Staff:** Jane Marino, Library Director  
Sharon Alfano, Business Manager  
Minerva Parker, Board Clerk

***Call to Order:***

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:30 p.m.

***Agenda Approval:***

**Upon motion** by Ms. Berg, seconded by Mr. Beck, it was resolved to approve the proposed agenda. The yes votes were unanimous, 8-0.

***Review of the Minutes:***

**Upon motion** by Ms. Berg, seconded by Mr. Murrell, it was resolved to approve the Minutes of the Regular Meeting of January 14, 2019. There were 6 yes votes, Mr. Danish and Mr. Vermazen abstained.

***Public Comments:***

None.

***Director's Report:***

Mrs. Marino presented her report and discussed with the Board a request received from the show FBI to film a scene in the Carnegie Room and a scene in the Reference Department. The Board discussed this in detail.

**Upon motion** by Dr. Stone, seconded by Mr. Danish, it was agreed that the Executive Committee will make the final decision when all the information has been received and reviewed.

Robert Hubsher will be retiring as the Director of RCLS as of April 27, 2019 and Grace Riario will be Acting Director as of that date.

The work on the Circulation office is just about done. Currently waiting for door handle for the new door, some additional electrical work needs to be done. The furniture order will get done this week.

**Upon motion** by Ms. Berg, seconded by Mr. Beck, the Board unanimously accepted the Personnel Actions, the yes vote 8-0.

**Upon motion** by Dr. Stone, seconded by Mr. Vermazen, the Board unanimously accepted the Inventory Report, the yes vote 8-0.

Mr. Growney reported to the Board that a contract to sell the Stevenson House has been executed. Mr. Beck will elaborate more on the Stevenson House in the Finance Committee Report.

### ***Committee Reports:***

#### ***Development Committee:***

**Upon motion** by Ms. Berg to accept the Gifts & Grants Report for January 2019, seconded by Mr. Beck, the Board resolved to accept with appreciation \$590 in Designated support to the Annual Appeal. The 2019 Annual Development Appeal total to date has brought in \$15,453 in donations. The yes vote was unanimous 8-0.

#### ***Finance Committee:***

Mr. Beck reported the Finance and Audit Committees had a combined meeting last Saturday. One topic of discussion was compensation for Baldessari & Coster LLP. The Finance and Audit Committees discussed putting them on retainer, would like to enter a three year fixed fee contract at fifteen thousand a year. Mr. Beck is waiting for a contract from Baldessari & Coster. Both Committees have agreed on accepting the contract. Daniel Kramer also came to meeting to talk about the conclusion of the contract for the Stevenson House.

### ***Financial Reports:***

#### ***Treasurer's Report:***

Mr. Beck reviewed his report with the Board. On January 31 available cash balance \$1,731,976. On January 31 the Library had \$8,835,578 in long term debt. Operations and Budget is running favorable on budget. DePew House operated at a \$33,829 cash deficit; Stevenson House operated at a \$20,929 cash surplus.

**Upon motion** by Mr. Danish, seconded by Mr. Murrell, the board unanimously accepted the Balance Sheet and Financial Statements. The yes vote 8-0.

**Upon motion** by Mr. Beck and seconded by Ms. Berg it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for January 2019 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$89,512.68, Rental Fund Expenses of \$19,211.82, Debt Fund Expenses for \$36,322.87, Payroll Disbursement for pay date January 4, 2019 for \$56,349.06 and Payroll Disbursement for pay date January 18, 2019 for \$56,124.37, for a total of \$257,520.80. The yes votes, 8-0.

### ***Old Business:***

None.

### ***New Business:***

The 2018 New York State Annual Report has been submitted to RCLS where it will be reviewed before sending it to the State.

**Upon motion** by Mr. Beck, seconded by Mr. Vermazen the Board unanimously accepted the 2018 NYS Annual Report, the yes vote, 8-0.

In the Board Pack were statistics on the usage on the first twelve months of the new streaming media, Hoopla and Kanopy.

Mr. Growney reviewed the 2019 Committee Assignments with the Board. Tomorrow, 2/12/19, is the scheduled Library Budget Vote and there is a predicted snow storm pending. The Board discussed this matter in detail and decided to proceed with the Vote, and if necessary, provided transportation to the Poll Workers to get home.

***Public Comments:***

None.

***Adjournment:***

**Upon motion** by Mr. Danish, seconded by Mr. Murrell, it was resolved to adjourn the meeting at 8:35 p.m. The yes vote was unanimous, 8-0.

Respectfully submitted,

*Minerva Parker*

Board Clerk