

**The Nyack Library**  
**Minutes of the Regular**  
**Board of Trustees Meeting**  
**Monday, February 10, 2020**

**Present:**

E. Michael Growney, **President**  
Ellyse Okin Berg, **Vice President**  
Debra Karten, **Secretary**  
Brian Murrell, **Treasurer**  
Peter Danish  
Tamara Jhashi  
Roger Seiler  
Bebb Wheeler Stone  
Valerie Williams-Sanchez

**Absent:**

Michael Penn  
Cora Sarjeant Wilder

**\*=Excused**

**Staff:** Angela Strong, Library Director  
Sharon Alfano, Business Manager  
Minerva Parker, Board Clerk

**Visitor:**

Al Coster, Baldessari & Coster

***Call to Order:***

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:40 p.m.

***Agenda Approval:***

**Upon motion** by Mr. Seiler, seconded by Ms. Karten, it was resolved to approve the proposed agenda. The yes votes were unanimous, 9-0.

***Review of the Minutes:***

**Upon motion** by Ms. Berg, seconded by Mr. Danish, it was resolved to approve the Minutes of the Regular Meeting of January 13, 2020. There were 8 yes votes, Mr. Murrell abstained.

***Public Comments:***

None.

***Audit Report Review:***

Mr. Al Coster, Auditor from Baldessari & Coster, LLP, is here to present the FY 2019 Audit Report to the Board. Before presenting the report, Mr. Coster discussed the Audit process for the new Board members.

**Upon motion** by Mr. Seiler, seconded by Mr. Danish the Board unanimously accepted the FY June 30, 2019 Financial Audit, with minor text edits. The yes vote 9-0.

***Director's Report:***

Mrs. Strong reviewed her report with the Board. Mrs. Strong reported the Library received a mini grant from New York State Library's Family Literacy Library Services. Aldona Pilmanis, Head of Youth Services applied for this grant, which will be used to refresh toys in the Children's Play area.

Mrs. Strong reported she has been working with Bob Roach, landscaper, on trying to resolve the drainage problem along the north and west walls of the Carnegie Building, which is causing leaks in the Local History Room.

Mrs. Strong talked about staffing the Programs & Outreach Department, Rosemary Farrell and Georgia Grandstaff filled the two open positions.

There has been an increase of Teens improperly using the library spaces. The Board discussed this problem in detail. Mrs. Strong met with a group of local institutions also having the same issue with the Teens, to see if they could come to some resolution.

Mr. Seiler asked about a cost estimate on hiring security for the two days currently not covered, for seven day coverage.

**Upon motion** by Mr. Danish, seconded by Ms. Karten, the Personnel Actions were unanimously accepted. The yes vote 9-0.

**Upon motion** by Dr. Stone, seconded by Ms. Berg, the Inventory report was unanimously accepted. The yes vote 9-0.

***Committee Reports:***

*Development Committee:*

**Upon motion** by Mr. Danish to accept the Gifts & Grants Report for January 2020, and seconded by Ms. Berg, the Board resolved to accept with appreciation \$118 in General support, \$1,844.98 Friends of the Library support and \$4,134 in Designated support to the Annual Appeal 2020. The 2020 Annual Development Appeal total to date has brought in \$17,169 in donations. The yes vote was unanimous 9-0.

The Room Naming Committee did not get the chance to meet this month. Mr. Seiler suggests this committee would best be served under the Policy Development & LRP Committee. The subject is best addressed with the Policies Committee. The Board discussed this.

***Financial Reports:***

*Treasurer's Report:*

Mr. Murrell reported as of January 31, the available cash balance in the Operating and Reserve Accounts totaled \$1,736,089. On January 31 the library had \$7,452,225 in long term debt with TD Bank on the 2017 tax-exempt bonds. Year to date in FY2020 the Library and DePew House operated at a \$124,061 surplus. Through January Library operations accounted for \$91,508 surplus, due to restrained purchasing and open positions. Through January the DePew House operated at a \$32,553 surplus, after adjustment for reduced allocation of debt and interest charges after Series B bonds defeasance.

**Upon motion** by Mr. Murrell and seconded by Ms. Berg, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for January 2020 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$102,219.96, Rental Fund Expenses of \$12,209.56, Debt Fund Expenses for \$36,322.89, Payroll Disbursement for pay date January 3, 2020 for \$52,189.22, and Payroll Disbursement for pay date January 17, 2020 for \$52,65.44, and Payroll Disbursement for pay date January 31, 2020 for \$58,387.43 for a total of \$314,094.50. The yes votes, 9-0.

**Upon motion** by Ms. Berg, seconded by Ms. Karten, the Board unanimously approved the Treasurer's Report and Financial Statements, 9-0.

***Old Business:***

Mr. Growney reported he is still working on the Committee Assignments revision and would get it to the Board Members as soon as it is finished.

***New Business:***

The Board is asked to accept the 2019 Annual Report for New York State presented tonight.

**Upon motion** by Mr. Danish, seconded by Mr. Seiler, the Board unanimously accepted the 2019 Annual Report for NYS. The yes vote 9-0.

Mr. Seiler suggested Committee Chairs have a meeting within 60 days at the beginning of each year. This could start discussion for what the committees need to work on over the coming months.

Mrs. Strong announced the Friends of the Library Fundraiser "Born Yesterday" will be on March 25, tickets available at the Reference Desk. Library Advocacy Day Bus trip to Albany, New York, is February 25, sponsored by RCLS. Staff Anniversaries Dinner, May 29.

***Public Comments:***

None.

***Adjournment:***

**Upon motion** by Mr. Danish, seconded by Ms. Williams-Sanchez, it was resolved to adjourn the meeting at 9:30 p.m. The yes vote was unanimous, 9-0.

Respectfully submitted,

*Minerva Parker*

Board Clerk