

**The Nyack Library
Board of Trustees
Draft Minutes of the Regular Meeting
December 12, 2016**

Present:

E. Michael Growney, **President**
Mary Anne Evangelist, **Vice President**
Stephen Beck, **Treasurer**
Debra Karten, **Secretary**
Ellyse Okin Berg
Christopher Bresnan
Peter Danish
Henry Minnerop
Roger Seiler
Peter Vermazen

Absent:

*Karen Roberts

*=Excused

Staff: Jane Marino, Library Director
Sharon Alfano, Business Manager
Minerva Parker, Board Clerk

Call to Order:

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:35 p.m.

Agenda Approval:

Upon motion by Dr. Evangelist, seconded by Mr. Seiler, it was resolved to approve the proposed agenda. The yes votes were unanimous.

Review of the Minutes:

Upon motion by Mr. Bresnan, seconded by Dr. Evangelist, it was resolved to approve the Minutes of the Regular Meeting of September 12, 2016. There were six yes votes and four abstained votes by Mr. Growney, Ms. Berg, Mr. Vermazen and Ms. Karten.

Upon motion by Mr. Seiler, seconded by Ms. Berg, it was resolved to approve the Minutes of the Regular Meeting of October 10, 2016. There were eight yes votes and two abstained votes by Ms. Karten and Mr. Danish.

Upon motion by Dr. Evangelist, seconded by Mr. Seiler, it was resolved to approve the Minutes of the Regular Meeting of November 14, 2016. There were six yes votes and four abstained votes by Mr. Growney, Ms. Berg, Mr. Vermazen and Ms. Karten.

Public Comments:

None.

Director's Report:

Mrs. Marino reported the Roofers could not start work due to inclement weather. Mr. Bresnan inquired on the progress of the new logo. Mrs. Marino will have revisions in January to present to the Board. Mr. Seiler comments on the cumulative column on the statistical report and the position of that column on the monthly report. Mr. Seiler would like to compare year to year. Mr. Beck mentioned that the columns are not adding up. Mrs. Marino will look into the formulas on that worksheet. Mr. Beck discussed with the Board possibly using the monthly statistics to determine the role of libraries of the future. Mr. Minnerop asked Mr. Seiler what steps the Board took to determine the future role of libraries when constructing the new wing. Mr. Seiler discussed this with the Board.

Upon Motion by Mr. Seiler and seconded by Dr. Evangelist, the Personnel Actions were unanimously approved.

Upon motion by Ms. Berg, seconded by Ms. Karten, it was resolved to accept the Technology & Outreach Inventory Report. The yes vote was unanimous.

Committee Reports:*Building and Property Committee:*

Mr. Vermazen discussed the roof repair with the Board. Mr. Seiler stated the site plan has been registered with the county and is on file. Now the Board can begin the process of grieving the tax rates.

Development Committee:

Upon motion by Dr. Evangelist to accept the Gifts & Grants Report for November 2016 and seconded by Ms. Berg, the Board resolved to accept with appreciation \$20 in General Support, \$550 in Designated Support to Trudell Scholarship Fund and \$1500 in contributions from the Friends of the Library for Museum Passes and Programs. The yes vote was unanimous.

Library Policy Committee:

Dr. Evangelist mentioned that three policies were provided in board pack for approval, Behavior Policy, Interlibrary Loan Policy and the Staff Handbook. The Policy Committee is recommending that the Board approve these policies with revisions to the Nyack Library Staff Handbook wording on page 6, part B, from library district to Service Area.

Upon motion by Mr. Danish, seconded by Mr. Vermazen, the Board unanimously approved three policies-the Nyack Library Staff Handbook with changes to the wording on page 6, part B, from library district to Service Area, The Behavior Policy and the Interlibrary Loan Policy.

Financial Reports:*Treasurer's Report:*

Mr. Beck reported a second payment of tax levy was received in November and the third will be due in April 2017. Debt Service payment of \$518,825 made in November; New York Retirement System payment made to cover pensions. As of November 30 Outstanding Bonds \$9,965,000, interest payment \$252,628 due on June 1, 2017. Cash on hand \$1,427,976 as of November 30. Line of credit expiring December 31, 2016 and will need Board approval to renew.

Upon motion by Dr. Evangelist, seconded by Mr. Bresnan the unanimously accepted the Treasurer's Report and Financial Statements.

Upon motion by Dr. Evangelist and seconded by Ms. Berg it was resolved that the Nyack Library Board of Trustees approve the following disbursements for November 2016 which have been reviewed by the President and the Treasurer: General Fund Expenses of \$26,125.68, Rental Fund Expenses of \$2,181.34, Payroll Disbursement for pay date November 10, 2016 for \$53,980.66, Payroll Disbursement for pay date November 25, 2016 for \$54,121.24, Debt Service for \$518,825. The Board unanimously approved.

8:55 pm **Upon motion** by Dr. Evangelist, seconded by Mr. Danish the Board unanimously moved into Executive Session to discuss Personnel matters.

9:35 pm **Upon motion** by Dr. Evangelist, seconded by Debra Karten, the Board unanimously moved out of Executive Session.

Nominating Committee:

Upon motion by Ms. Karten, seconded by Dr. Evangelist, Mr. Bresnan, Mr. Beck, Mr. Seiler and Mr. Vermazen have all accepted nomination to run for new terms for the Board of Trustee. The Board unanimously accepted.

Old Business:

None.

New Business:

Motion to Adopt the Budget and Tax levy override

Motion to adopt the Preliminary Budget for Fiscal Year Ending 2018 and tax levy increase of 1.88% equal to \$55,450.

Moved by Mr. Seiler, seconded by Ms. Berg

Motion to override the Tax Cap for FYE 2018 Budget

Whereas, the adoption of the FYE 2018 budget for The Nyack Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the Library Board to override the tax levy limit by resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved that the Board of Trustees of The Nyack Library approve to exceed the tax levy limit for FYE 2018 Budget on December 12, 2016 moved by Dr. Evangelist, seconded by Mr. Bresnan.

The count: 10 of 10 Trustees present voted yes meeting the 60% approval requirement by state law.

Mr. Minnerop asked if Carnegie Concerts has a budget line. Mr. Minnerop recommends that the Board form a committee to review Carnegie Concerts having its own budget line. The Board discussed this matter in great detail.

Preliminary Budget FY 2018 recommended by the Finance Committee for approval to the Board. **Upon motion** by Dr. Evangelist, seconded by Mr. Bresnan, the Board unanimously approved the FY 2018 Preliminary Budget.

Line of Credit-

After discussion and **upon motion** by Mr. Seiler and seconded by Dr. Evangelist it was resolved that the Board approves the renewal of the line of credit agreement with Sterling National Bank.

Resolved that the Nyack Library Board of Trustees approve entering into an agreement with Sterling National Bank for a line of credit for the Nyack Library and its Operations and that the Officers of the Board are authorized to enter into and sign agreements for such financial arrangements for the Nyack Library which is not to exceed \$450,000. The yes vote was unanimous.

Public Comments:

None.

Adjournment:

Upon motion by Dr. Evangelist, it was resolved to adjourn the meeting at 10:20 p.m. The yes vote was unanimous.

Respectfully submitted,

Minerva Parker

Board Clerk

DRAFT