

**The Nyack Library**  
**Minutes of the Regular**  
**Board of Trustees Meeting**  
**Monday, April 8, 2019**

**Present:**

E. Michael Growney, **President**  
Ellyse Okin Berg, **Vice President**  
Stephen Beck, **Treasurer**  
Debra Karten, **Secretary**  
Tamara Jhashi  
Brian Murrell  
Roger Seiler  
Bebb Wheeler Stone

**Absent:**

Peter Danish  
Cora Sarjeant Wilder

**\*=Excused**

**Staff:** Jane Marino, Library Director  
Angela Z. Strong, Library Director  
Sharon Alfano, Business Manager  
Minerva Parker, Administrative Assistant

***Call to Order:***

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:33 p.m.

***Agenda Approval:***

**Upon motion** by Mr. Seiler, seconded by Ms. Berg, it was resolved to approve the proposed agenda. The yes votes were unanimous, 8-0.

***Review of the Minutes:***

The Minutes of the Annual Meeting, January 8, 2018 were not approved, there was no quorum of Board Members who were present at that meeting to approve them.

**Upon motion** by Ms. Berg, and seconded by Mr. Beck, it was resolved to approve the Minutes of the Regular Meeting of February 11, 2019. There were 6 yes votes, Mr. Seiler and Ms. Karten abstained.

**Upon motion** by Mr. Seiler, and seconded by Dr. Jhashi, it was resolved to approve the Minutes of the Regular Meeting of March 11, 2019. There were 6 yes votes, Mr. Murrell and Ms. Karten abstained.

**Upon motion** by Ms. Karten, and seconded by Mr. Murrell, it was resolved to approve the Minutes of the Special Meeting of March 30, 2019 as corrected. There were 7 yes votes, Mr. Seiler abstained.

***Public Comments:***

William J. Silver has no comment at this time, just observing.

***Director's Report:***

Mrs. Marino presented her last official board report and added that, she and Shira Barkoe, Head of Digital Services & Technology, had a meeting with Leonard Kurz, who has agreed to fully fund the Makerspace for the next three years, so it may be a named room. The Library will receive \$10,000 a year for the next three years, for a total of \$30,000. And the tree at the DePew House has been removed.

**No Personnel Actions.**

**Upon motion** by Mr. Seiler, seconded by Ms. Berg, the Board unanimously accepted the Inventory Report, the yes vote 8-0.

Mr. Seiler asked Mrs. Marino to give an overview of the monthly Statistics Report and what trends may be developing. Mrs. Marino stated there is a rise in streaming materials, library visits, eBooks, eAudios and Program Attendance.

***Committee Reports:***

*Development Committee:*

**Upon motion** by Ms. Berg to accept the Gifts & Grants Report for March 2019, and seconded by Mr. Murrell, the Board resolved to accept with appreciation \$44.50 in Designated support to the Seed Exchange, and \$210 in Designated support to the Annual Appeal. The 2019 Annual Development Appeal total to date has brought in \$15,813 in donations. The yes vote was unanimous 8-0.

***Financial Reports:***

*Treasurer's Report:*

Mr. Beck reviewed his report with the Board. On March 31 the Library's cash balance was \$1,209,026, an additional \$174,318 is held in Debt Service Reserve account until the Series B bonds mature, 2027, or are defeased before 2027.

The Library expects to receive the third installment of the property tax for FY 2019, around April 15 in the amount of \$455,248.

As of March 31, the Library had \$8,795,814 in long term debt, 87% of that is 2017 tax-exempt debt with TD Bank. Debt Service is \$36,300 monthly. The remaining debt is \$1,145,000 of 2007 taxable Series B bonds. An interest payment of \$35,610 will be due on June 1.

**Upon motion** by Mr. Beck, seconded by Mr. Seiler, the Board unanimously approved the Balance Sheet.

For the first nine months of FY 2019 the Library had a cash surplus of \$114,048. Through March the DePew House operated at a \$51,114 cash deficit; the Stevenson House operated at an \$18,898 cash surplus.

**Upon motion** by Mr. Beck and seconded by Ms. Berg it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for March 2019 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$108,498.87, Rental Fund Expenses of \$4,812.38, Debt Fund Expenses for \$36,322.90, Payroll Disbursement for pay date March 1, 2019 for \$57,439.80, Payroll Disbursement for pay date March 15, 2019 for \$56,331.66, and Payroll Disbursement for pay date March 29, 2019 for \$56,286.11 for a total of \$319,691.72. The yes votes, 8-0.

***Old Business:***

Ms. Berg asked about the film crew, Mrs. Marino stated that the Library was written out of the script. Ms. Berg inquired about the Naloxone training, and how it was received by the Staff. Mrs. Marino explained to staff it was not

a mandatory training session; it was to be considered educational. No staff was forced to participate if they were uncomfortable in the procedure.

***New Business:***

Mr. Growney announced the resignation of Peter Vermazen from the Library Board of Trustees. Mr. Vermazen has served on the Library Board since December 2012. Mr. Growney and the Board thanked Mr. Vermazen for his committed service to the Nyack Library.

Mr. Growney discussed the 2019 Committee Assignment changes and additions with the Board. The By-Laws state that the Executive Committee of the Board shall consist of five members, including the four officers of the Board and one other trustee nominated by the President and confirmed by a vote of the Board for a term of one year.

**Upon motion** by Mr. Seiler, seconded by Mr. Beck, the Board unanimously approved the appointment of Mr. Murrell to be the fifth member of the Executive Committee. The yes votes, 8-0.

Mr. Growney and Mr. Beck reviewed the status of the agreement to sell the Library's property located at 65 South Broadway, Nyack, NY, known as the Stevenson House.

The Nyack Library Board had decided to sell the Stevenson House in early 2018, having at least four brokers look at the property.

The Library also spoke with the tenant, Mr. Daniel Kramer about his continuing interest in buying the Stevenson House. After several meetings between the Nyack Library and Daniel Kramer, the Nyack Library offered the property to Daniel Kramer for \$975,000. Daniel accepted and agreed to buy the Stevenson House.

The Nyack Library then entered into a prolonged period of drafting a contract of sale for the Stevenson House between counsel for the Nyack Library and counsel for Daniel Kramer, the buyer.

On February 5, 2019, the Nyack Library Officers, Mr. Michael Growney, President and Mr. Stephen Beck, Treasurer, signed a contract of sale to sell Stevenson House to Daniel Kramer. Mr. Kramer also signed such contract.

The Board originally voted to sell Stevenson House in early 2018. The Nyack Library Board at this time wishes to confirm its intent to sell Stevenson House to Daniel Kramer for the amount of \$975,000, and to confirm entering into a Contract of Sale with Mr. Daniel Kramer memorializing this.

Therefore, **upon motion** by Mr. Growney and seconded by Mr. Beck it is hereby resolved that the Nyack Library Board of Trustees confirms and ratifies its earlier decision to sell the real property the Library owns, located at 65 South Broadway, Nyack, NY, referred to as Stevenson House for the amount of \$975,000 to Daniel Kramer, buyer;

The Nyack Library Board of Trustees further resolves that the Board ratifies and confirms the contract of sale for such property, located at 65 South Broadway for such amount executed by its President and its Treasurer on February 5, 2019;

It is further resolved that the officers of the Nyack Library are hereby authorized to execute any further documents and agreements necessary to extend such contract of sale and to complete the sale of such property.

Motions were passed unanimously, 8-0.

The full text of the above resolution is attached to the official copy of these Minutes and made a part thereof.

Mr. Growney and the Board thanks Mrs. Marino for six years of excellent service for her work to the Nyack Library. Mr. Beck summarized a few of Mrs. Marino's accomplishments over the last six years; Moving the library collection from the Marketplace environment, back to the Dewey Decimal System; re-vamping the Carnegie Concerts Program from mostly Classical Music, to include all types of musical genres, that work best for the Nyack Library; the renovation of the DePew House Porch and applying for and receiving grant money to renovate the Carnegie-Farian Room, just to name a few.

***Public Comments:***

None.

***Adjournment:***

**Upon motion** by Ms. Berg, seconded by Mr. Beck, it was resolved to adjourn the meeting at 8:40 p.m. The yes vote was unanimous, 8-0.

Respectfully submitted,

*Minerva Parker*

Board Clerk