

The Nyack Library	April 2019 Performance Report			83.33%			
	APR 2019	FYE 2019 YTD	Prior YTD	% of Budget	Budget Variance	Projected FYE 2019	FYE 2019 Budget
Revenue							
Property Taxes*	252,814	2,529,054	2,504,014	83.33%	-	3,034,986	3,034,986
Library Fines and Fees	1,215	12,848	20,984	51.39%	(7,984)	14,500	25,000
Copier/Fax/Internet	974	11,424	11,162	87.87%	591	13,000	13,000
Interest Income	621	6,305	4,676	840.72%	5,680	7,000	750
Meeting Room Rentals	400	2,010	1,400	59.12%	(823)	2,200	3,400
Parking Lot Income*	708	7,083	8,333	83.33%	-	8,500	8,500
Miscellaneous	96	1,044	1,260	69.60%	(206)	1,500	1,500
RCLS Local Aid & MTA Grant	-	4,637	4,294	92.74%	294	5,000	5,000
<i>Total Revenue</i>	256,828	2,574,405	2,556,124	83.26%	(2,448)	3,086,686	3,092,136
Expense							
<i>Workforce</i>				<i>WF % budget 84.62</i>			
Wages	111,020	1,197,253	1,118,530	82.87%	25,276	1,419,807	1,444,807
Benefits*	24,755	295,943	308,587	64.61%	91,663	450,000	458,080
<i>Total Workforce Expense</i>	135,775	1,493,196	1,427,117	78.47%	116,939	1,869,807	1,902,887
<i>Administrative</i>							
Advertising/Promotion	95	7,442	5,528	82.69%	58	9,000	9,000
Audit	-	10,150	9,900	88.26%	(1,350)	10,150	11,500
Banking Fees	17	1,631	1,655	65.22%	453	2,200	2,500
Conference	490	2,739	2,035	45.65%	2,261	5,000	6,000
Contracted Services	2,693	40,348	56,085	134.49%	(15,349)	48,000	30,000
Property & Liability Insurance*	2,172	21,666	20,833	83.33%	-	26,000	26,000
Memberships	-	1,398	1,667	46.60%	-	2,800	3,000
Miscellaneous	464	4,104	2,612	68.40%	-	6,000	6,000
RCLS Service Fees	-	-	-	0.00%	-	3,750	3,750
Sewer Tax*	267	2,670	2,640	74.17%	-	3,204	3,600
Training	-	1,005	1,060	28.71%	1,912	2,500	3,500
Travel	113	728	715	34.65%	1,022	1,200	2,100
<i>Total Administrative Expense</i>	6,311	93,880	104,730	87.78%	(10,994)	119,804	106,950
<i>Operations</i>							
Computer Systems Maintenance-Anser	13,383	53,175	52,386	88.63%	-	54,000	60,000
Computer Systems Hardware	759	6,236	N/A	62.36%	2,097	10,000	10,000
Computer Systems Software	235	5,159	2,707	79.37%	257	6,500	6,500
Copier Expense	3,736	19,386	18,311	82.50%	-	23,500	23,500
Cleaning Services	1,926	12,323		-		25,000	-
Custodial Supplies	1,242	10,195	8,835	78.42%	638	13,000	13,000
Office and Library Supplies	1,599	17,027	12,157	68.11%	3,805	24,000	25,000
Furniture & Equipment <\$2,500	-	5,656	3,272	94.27%	(656)	7,000	6,000
Postage	-	5,664	7,813	50.34%	3,711	11,250	11,250
Repairs and Maintenance	2,557	34,130	58,735	45.51%	28,367	75,000	75,000

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Operations Expense, cont.							
Landscaping	-	5,244	6,970	58.26%	-	9,000	9,000
Snow Removal	-	4,750	5,325	79.17%	-	4,750	6,000
Telecommunications	4,227	14,429	8,056	144.29%	(6,096)	16,000	10,000
Utilities	<u>1,718</u>	<u>51,413</u>	<u>44,113</u>	<u>73.45%</u>	<u>6,918</u>	<u>70,000</u>	<u>70,000</u>
Total Operations Expense	31,380	244,788	228,679	75.26%	39,041	349,000	325,250
Library Programming & Materials							
Adult Programming	1,705	10,041	8,596	87.31%	(458)	11,500	11,500
Children's Programming	315	5,188	5,176	57.65%	2,312	9,000	9,000
Young Adult Programming	<u>80</u>	<u>2,975</u>	<u>1,624</u>	<u>74.38%</u>	<u>358</u>	<u>4,000</u>	<u>4,000</u>
Total Programming	2,100	18,204	15,397	74.30%	2,212	24,500	24,500
Periodicals - Print	1,242	8,821	7,809	98.01%	-	9,000	9,000
Periodicals - Digital	-	4,587	7,615	50.97%	2,912	9,000	9,000
E-Books	1,583	7,562	8,655	108.03%	(1,729)	8,000	7,000
Electronic Databases	-	16,890	16,240	67.56%	3,943	25,000	25,000
Streaming and Digital Media	<u>-</u>	<u>6,374</u>	<u>N/A</u>	<u>63.74%</u>	<u>1,959</u>	<u>10,000</u>	<u>10,000</u>
Total Collection Expensed	2,825	44,234	40,318	73.72%	5,126	61,000	60,000
Capital Investment							
Audio Visual	1,972	20,260	20,818	53.32%	11,405	38,000	38,000
Adult Books	466	53,428	43,397	71.24%	9,069	75,000	75,000
Children's Books	446	13,261	8,716	71.68%	2,155	18,500	18,500
Young Adult Books	<u>105</u>	<u>5,025</u>	<u>5,268</u>	<u>83.74%</u>	<u>(25)</u>	<u>6,000</u>	<u>6,000</u>
Total Collection Capitalized	2,989	91,974	78,199	66.89%	22,605	137,500	137,500
Total Materials & Programming	7,914	154,412	133,914	69.56%	29,942	223,000	222,000
Other Capital Investment							
Automation	-	6,497	-	86.63%	(248)	7,500	7,500
Furniture and Equipment	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>100.00%</u>	<u>-</u>	<u>10,000</u>	<u>10,000</u>
Total Other Capital Investment	-	16,497	-	94.27%	(248)	17,500	17,500
Financial							
General Reserve*	2,917	29,166	-	83.33%	-	35,000	35,000
Charge to Genl Res - self-checks, circ reno*	4,829	22,804	-				-
Bank Credit Line Interest	-	22	1,147	1.46%	-	22	1,500
Bond Trustee Fees	-	2,337	2,789	155.78%	(700)	2,337	1,500
Bond Interest	16,430	168,418	114,752	83.50%	-	201,698	201,698
Bond Principal	<u>19,893</u>	<u>194,811</u>	<u>270,453</u>	<u>83.19%</u>	<u>-</u>	<u>234,177</u>	<u>234,177</u>
Total Library Financials	44,069	417,558	389,141	88.12%	(700)	473,234	473,875
Total Expense	225,450	2,420,333	2,283,581			3,052,344	3,048,462
Net Library Surplus(Deficit)	<u>31,378</u>	<u>154,072</u>	<u>272,542</u>			<u>34,342</u>	<u>43,674</u>

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Stevenson House							
Revenue							
Rental Income	9,937	116,583	119,867	85.10%	-	137,000	137,000
Expense							
Contracted Services	-	60	2,000		(60)	60	
Property and Liability Insurance*	317	3,167	3,000	83.33%	-	3,800	3,800
Real Estate Taxes*	2,125	21,250	20,417	83.33%	-	25,500	25,500
Repairs and Maintenance - Building	526	10,498	7,552	80.75%	335	13,000	13,000
Landscaping	-	-	-	0.00%	1,667	2,000	2,000
Telecommunication	-	465	519	62.00%	160	750	750
Utilities	88	4,612	4,680	64.95%	(700)	7,100	7,100
Bond Interest*	2,473	24,725	26,583	83.33%	-	29,670	29,670
Bond Principal*	3,167	31,667	30,000	83.33%	-	38,000	38,000
<i>Total Stevenson House Expense</i>	8,695	96,443	94,750	80.49%	1,462	119,880	119,820
Net Stevenson House Surplus(Deficit)	1,242	20,140	25,117			17,120	17,180
DePew House							
Revenue							
Rental Income	9,606	91,352	82,258	84.59%	1,356	110,500	108,000
Expense							
Wages and Benefits	362	4,307	4,333	102.55%	(807)	4,600	4,200
Contracted Services	-	2,361	845			2,361	
Custodial Supplies	-	800	1,209	94.12%	-	850	850
Property and Liability Ins. *	383	3,833	3,729	83.33%	-	4,600	4,600
Real Estate Taxes*	2,667	26,667	26,250	83.33%	-	32,000	32,000
Repairs and Maintenance - Building		1,518	3,899	21.69%	4,315	5,000	7,000
Landscaping	3,686	8,337	4,847	83.37%	(4)	8,000	10,000
Telecommunication	168	1,636	1,640	96.25%	(220)	2,000	1,700
Utilities	394	5,352	5,123	76.45%	481	7,000	7,000
Bond Interest*	3,709	37,087	39,652	83.33%	-	44,504	44,504
Bond Principal*	4,750	47,500	45,000	83.33%	-	57,000	57,000
<i>Total DePew House Expense</i>	16,118	139,398	136,527	82.56%	3,766	167,915	168,854
Net DePew House Surplus(Deficit)	(6,512)	(48,046)	(54,269)			(57,415)	(60,854)
Financial Performance Summary YTD							
Library	154,072						
Stevenson House	20,140						
DePew House	(48,046)						
Net Surplus(Deficit)	\$ 126,166						
<i>*Prorated Monthly</i>							