

Nyack Library
Minutes of the Regular
Board of Trustees Meeting
Monday, April 15, 2024

Present:

Steven Cea, **President**
Tracy Dressner, **1st Vice President**
Jeremiah Conway, **2nd Vice President**
Brian Murrell, **Treasurer**
Daniel Wolff, **Secretary**
Diane Christian
Tamara Jhashi
Leslie Kirsch
Moriah Olsen
Kara Sheridan
Melissa Sullivan

Absent:

Staff: Eric McCarthy, Library Director
Keryn Waltzer, Business Manager
Minerva Parker, Board Clerk

Call to Order:

The Board President Mr. Cea called the Regular Monthly Meeting of April 15, 2024, to order at 7:00 p.m., in the Community Meeting Room.

Agenda Approval:

Upon motion by Mr. Wolff, seconded by Ms. Dressner, it was resolved to approve the agenda, with an addition under the DePew House Committee. There were 11 yes votes.

Review of the Minutes:

Upon motion by Mr. Conway, seconded by Ms. Dressner, the Board approved the Minutes of the Regular Meeting, March 18, 2024. There were 8 yes votes, Mr. Murrell, Ms. Christian and Mr. Wolff abstained.

Upon motion by Ms. Dressner, seconded by Ms. Jhashi, the Board approved the Minutes of the Executive Session, March 18, 2024. There were 8 yes votes, Mr. Murrell, Ms. Christian and Mr. Wolff abstained.

Director's Report:

Mr. McCarthy reviewed his report with the Board. Mr. McCarthy discussed the 2023 Annual Report to the Community with the Board. Ms. Jhashi offered suggestions to include the Friends of the Library in the report.

Upon motion by Ms. Kirsch, seconded by Ms. Dressner, the Board unanimously accepted the 2023 Annual Report to the Community. There were 11 yes votes.

Public Comments: (full Board Meeting comments may be heard here <https://soundcloud.com>)

None.

Committee Reports:

Executive Committee:

None.

Development & Public Relations Committee:

Ms. Olsen reported the Committee met and welcomed new members. The Committee discussed projects they would like to take on and reviewed the last five years of donations. The next meeting will be April 29, 2024.

Upon motion by Ms. Olsen, to accept and gratefully acknowledge the Gifts & Grants for March 2024, seconded by Mr. Conway the Board resolved to accept with appreciation \$608 in Designated support to the Annual Appeal. The 2024 Annual Development Appeal total to date has brought in \$31,046 in donations. Thank you to all those who generously donated. There were 11 yes votes.

Policy Development & Long-Range Planning Committee:

Ms. Dressner reported the Committee met and they are working on the Meeting Room Policy and will have a policy proposal next month.

Long Range Planning Committee:

None.

Building & Property Committee:

Mr. Wolff reported the Committee met and have two motions to present.

Upon motion by Mr. Wolff, seconded by Ms. Christian, the Board approved a contract with Engie Resources for the purchase of third-party electricity from June 2024 to June 2025. The yes vote, 11-0.

Upon motion by Mr. Wolff, seconded by Mr. Conway, the Board approved a contract with Sharp Business Systems for the purchase and installation of A/V equipment for the Community Meeting Room, Children's Room and Teen Room, in the amount of \$31,551.58. The yes vote, 11-0.

Personnel Committee:

Ms. Dressner reported the Committee is involved with negotiations with the Staff Association contract.

Nominating Committee:

None.

Audit Committee:

None.

Friends of the Nyack Library Liaison Committee:

Ms. Olsen reported that the FONL and the Development Committee have been discussing fundraising ideas. The FONL Annual Meeting is scheduled for May 17, at 6:30, guest speaker Jim Glaser and May 22, at 8 pm Elmwood Playhouse fundraiser play, "The Play that Goes Wrong". The Friends are looking for volunteers for the book sale. Ms. Olsen announced the passing of Rita Ibrahim, a long-time volunteer of the FONL and supporter of the Library. The Ibrahim family announced that all donations be made to the Nyack Library for the Rita Ibrahim memorial fund.

DePew House ad-hoc Committee:

Ms. Kirsch reported the Committee met twice, a kick-off and a follow-up meeting. Thank you to Mr. McCarthy and Ms. Waltzer for gathering of documents, and to Wright Brothers Realty for consultation on the DePew House. The Committee has action items to work on the next few months.

Finance Committee:

Mr. Murrell reported the Committee met last Friday and discussed aspect of the Treasurer's Report. The Committee is working on a couple of policies they will present in June. The Committee discussed the DePew House. Two CD's matured and were reinvested at a one-month term at 5%.

Financial Reports:

Treasurer's Report:

Mr. Murrell reviewed the Treasurer's Report in detail with the Board. Available cash balance on March 31 totaled \$506,437. \$2,261,347 is invested in certificates of deposit with 1, 3, and 6-month terms at rates from 5.1%-5.3%. The final payment from the property taxes revenue is due around April 2024 in the amount of, \$290,300. On March 31, \$6,425,234 in long term debt remains outstanding on the 2017 tax-exempt bond with TD Bank. The Library operations accounted for a \$232,331 surplus; the DePew House operated at a (\$4,724) deficit, due to year-to-date allocated costs exceeding rental income.

Upon motion by Mr. Murrell, seconded by Ms. Dressner, the Library Board unanimously accepted the Financial Statements as presented including the Summary of Key Balance Sheet Amounts as of March 31, 2024 and the March 2024 Performance Report. There were 11 yes votes.

Upon motion by Mr. Murrell and seconded by Mr. Wolff, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for March 2024 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer; General Fund Expenses of \$77,301.52, Rental Fund Expenses of \$945.69, Debt Fund Expenses for \$37,601.84, Payroll Disbursement for pay date March 8, 2024 for \$56,675.45 and Payroll Disbursement for pay date March 22, 2024 for \$57,142.39, for a total of \$229,666.89. There were 11 yes votes.

Old Business:

Mr. Cea discussed the Board Retreat Goal Setting report presented by Living Human Systems, Vince Canziani, LMSW, and the Board Goals 2024 report. The Board modified the Board Goals 2024 report to add the timeframe for each goal and which committee would address each goal.

New Business:

None.

8:10 pm Upon motion by Ms. Dressner, seconded by Ms. Christian, the Board agreed to go into Executive Session to discuss matters involving negotiations. The yes vote, 11-0.

8:25 pm Upon motion by Ms. Dressner, seconded by Ms. Christian, the Board agreed to come out of Executive Session. The yes vote, 11-0.

Adjournment:

Upon motion by Ms. Dressner, seconded by Ms. Sheridan, the Board agreed to adjourn at 8:25 pm. There were 11 yes votes.

Respectfully submitted,

Minerva Parker

Board Clerk

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