



59 SOUTH BROADWAY NYACK, NY  
845.358.3370 TEL  
845.358.1363 FAX  
WWW.NYACKLIBRARY.ORG

## **How to Apply for Nomination to the Library Board of Trustees**

To be considered for nomination to the Nyack Library Board of Trustees, please fill out this application form, and then either mail or deliver it to the library addressed as follows:

Nyack Library Board of Trustees  
Attn: Nominating Committee  
59 South Broadway  
Nyack, NY 10960

The Nominating Committee of the Library Board of Trustees will consider your application, and then contact you to arrange for an interview with the committee. Upon deliberating on the qualifications of the applicants in relation to the needs of the Board at this time, the Committee will choose a nominee to recommend to the Board for its consideration in making an appointment to the open position.

The Nyack Library is a private not-for-profit corporation that owns the library and is chartered by the state to serve the communities of Nyack, Upper Nyack, South Nyack and Grand View; the unincorporated areas of Upper Grandview and Central Nyack that are within the Nyack Union Free School District. Library trustees must be residents of this Chartered Service Area and of voting age. Applicants should also be a Nyack Library cardholder in good standing. A term of office is three years. However, any trustee appointed to fill an unexpired term must be elected to fill the remainder of the term at the next February election of trustees. For more information on the role of Nyack Library Trustees, please review the Library Bylaws posted on the Nyack Library's website at [nyacklibrary.org/policies--budget.html](http://nyacklibrary.org/policies--budget.html)

Insofar as the Board has access to advice from the Library Director and several professional librarians, prior library experience is not a prerequisite for appointment to the Board. The Board does oversee a multi-million-dollar budget, and so the ability to understand financial reports is desirable, as are a broad range of other skills in areas such as communications, facilities management, fundraising, human resources and the law. An attempt has been

made, over time, to have each community within the service area represented - though at any one time, all communities within the Library District may not be represented. If an applicant is found to have particularly desirable skills, or experience for service on the Board, but lacks experience in reading financial reports, an informal seminar on finance can be made available if that person is appointed. New York State law require Trustees to attend a minimum of 2 hours of trustee training annually as well as to abide by laws governing Open Meetings and institutions that collect and use public funds.

Thank you for your interest in the Nyack Library.



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**Application to the Nominating Committee for Nyack Library's Board of Trustees  
Due January 5, 2023, no later than 5pm**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

**LIBRARY CONNECTION:**

1. Are you a member (cardholder) of the Nyack Library? \_\_\_\_\_ If yes, since when? \_\_\_\_\_

2. Are other family members users of the Nyack Library? \_\_\_\_\_

A. Have you ever been involved in library services, a library board, or a library "Friends" group here or elsewhere? If yes, please describe.

B. Have you any specific ideas about the policies, services, or operations of the Nyack Library, or any suggestions for improvement?

C. Why are you interested in joining the Board of Trustees of the Nyack Library?

D. How do you feel that the Nyack Library might benefit from your service as a Trustee?

BACKGROUND:

3. Education:

4. Employment:

5. Volunteer Activities:

REFERENCES. Please list three residents of the Nyack area who can confirm your qualifications:

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Your application will be considered by the Board's Nominating Committee, who will contact you to schedule an interview. To send, please select file, then save. You may then attach it to an email.

Thank you for your interest!