

## INTERNET USE POLICY

### Introduction:

The Nyack Library is committed to providing available electronic resources to all Library users of all ages and backgrounds. Access to the Internet is an important means to that end. Library staff continually collect and evaluate electronic resources to make the best possible sources available. [Digital Navigators](#) on staff are here to help with one-on-one assistance, and a librarian can help you book an appointment with one.

The Nyack Library believes in free access to information. We are guided by the [American Library Association's Bill of Rights](#) and [Freedom to Read](#) statement.

### How to access:

The Library's public computers located in the Computer Resource Center (CRC), 4th floor Adult Services, Teen Center, and Children's Room are for patrons seeking to use the Internet and Library-installed software. These computers are used with a library card issued by a Ramapo Catskill Library System (RCLS) library or a guest pass provided on request at a staff desk. The Library has an open Wi-Fi network for use on borrowed laptops or personal devices. There are dedicated Library catalog computers and mounted tablets available to search the online catalog without a library card, and an express Internet terminal, located in 4th floor Adult Services, limited to one fifteen-minute session.

### Rules for use of Internet:

1. Sign into public access computers using your library card or guest pass. Do not use another user's identification, bar code or password, with or without permission.
2. Promptly give up any computer when requested by staff, or when time is expired.
3. Do not download or install software from an external drive onto Library computers or devices.
4. Use headphones when listening to audio content, and keep the volume low so as to not disturb others.
5. Stop viewing any site that creates an uncomfortable environment for other Library users or staff. Determination of an uncomfortable environment is at the discretion of the staff. If a staff member asks you to stop viewing a site, you must do so.
6. Do not view materials that violate federal or state laws or regulations.
7. Do not damage or attempt to damage computer equipment or tamper with computer settings.
8. Do not violate any copyright laws, software licensing agreements, or policies of websites that are visited.
9. Do not attempt to gain unauthorized access to another person's information.
10. Do not attempt to interfere with system operations, integrity, or security.
11. Do not use Library computers to distribute unsolicited advertising.

12. Do not engage in any activity that is harassing or defamatory.

Failure to comply with the following rules may result in loss of Library privileges.

### **Children's Internet Access**

Parents and caregivers are responsible for their children's use of the Internet. The Library does not use filters on any computers. Children under the age of 10 must be accompanied by a parent or adult caregiver. Computers in the Library's Children's Room are reserved for children from birth to fifth grade and their parents and adult caregivers. Adults and teens not accompanying children are prohibited from using these computers.

### **Teen's Internet Access**

Parents and caregivers are responsible for their children's use of the Internet. The Library does not use filters on any computers. The Teen Room computers are solely intended for people in grades 6 through 12. Adults and children below grade 6 are prohibited from using these computers. Teens in grades 9 through 12 are permitted to use computers in the teen room as well as the CRC.

### **Note on privacy:**

Users should be aware that the Internet is not secure and anyone may be able to access information regarding activity. Nyack Library will not release information on the use of Internet activity unless required by law or necessary for the proper operation of the Library.

### **Note on time:**

Sessions on the Teen and Adults computers are booked for sixty-minute intervals. If no one is waiting to use a computer, a user can book an additional session. Sessions in the Children's Room are booked for thirty-minute intervals and can be booked for an additional session if no one is waiting. The Wi-Fi network is open without any restrictions.

### **Note on printing:**

[Printers](#) are available to use for a cost in the CRC, Children's Room, Teen Room, and 4th Floor Reference areas. [Wireless printing](#) is also available from any computer and print jobs can be released to any public printer.

*Approved 6/2013  
Revised 10/2014  
Revised 10/2018  
Revised 5/2025*