

**The Nyack Library  
Board of Trustees  
Minutes of the Regular Meeting  
October 12, 2015**

**Present:**

E. Michael Growney, **President**  
Mary Anne Evangelist, **Vice President**  
Stephen Beck, **Treasurer**  
Christopher Bresnan  
Peter Danish  
Tracie McLee  
Karen Roberts  
Peter Vermazen

**Absent:**

\*Kevin Doyle  
\*Debra Karten, **Secretary**  
\*Roger Seiler

\*=Excused

**Staff:** Jane Marino, Library Director  
Sharon Alfano, Business Manager  
Minerva Parker, Board Clerk

**Visitors:** Ellyse Berg-Friends of the Nyack Library

**Call to Order:**

Board President Mr. Growney called the Regular Monthly Meeting to order at 7:30 p.m.

**Agenda Approval:**

**Upon motion** by Mr. Danish and seconded by Ms. Roberts, the agenda was unanimously approved by the Board.

**Review of the Minutes:**

**Upon motion** by Mr. Bresnan and seconded by Mr. Danish, it was resolved to approve the Minutes of the Regular Meeting of September 14, 2015, the Board unanimously approved.

**Public Comments:**

Ellyse Berg, Friends of the Nyack Library, announced the Friends Book sale was very successful they made \$4,700.

**Director's Report:**

Mrs. Marino added to her report that she attended the second meeting of Leadership Rockland and scheduled was a Rockland County Historical Sites Tour.

Mrs. Marino reviewed a diagram of the reconfigured Popular Materials area with the Trustees before the move takes place in the next few days. Mrs. Marino discussed the need to move the area around a little differently and how it would create a better flow in the department.

**Upon motion** by Mr. Vermazen and seconded by Ms. Roberts, it was resolved to approve the Personnel actions put forth in the Director's Report.

**Upon motion** by Mr. Beck, seconded by Mr. Bresnan, it was resolved to accept the Technology & Outreach Inventory Report. The yes vote was unanimous.

**Committee Reports:***Building and Property Committee:*

Mr. Vermazen reported that all reports have been turned in to the Village Hall and they should be able to issue the permit to start renovation work soon. The plans for the renovation of the steps will be drawn up separately and submitted to the ARB, Architecture Review Board for approval. Mr. Beck asked about the progress of the property boundaries. Mrs. Marino stated Mr. Seiler got the easements and submitted them to Walter Sevastian, Village Attorney, for his review before being signed by the Chair of the Planning Board, submitted to Rockland County Drainage Department and registered with the County Clerk.

**Financial Reports:***Treasurer's Report:*

Mr. Beck gave a summary of the Treasurer's Report.

Mr. Beck reported the cash balance as of September 30 was \$192,532. As of September 30, the Library had \$10,475,000 in outstanding bonds. Disbursements for September were \$176,275.

Baldessari & Coster, Auditor, began the FY 2015 audit process in August, one month earlier than last year and continued through September.

Operations realized a cash surplus of \$117,000 the first quarter of FY 2016. For the first quarter DePew House lost \$8,500; Stevenson House lost \$2,400; the Parking Lot broke even for the first quarter of FY 2016.

Mr. Beck suggested the Board consider the possibility of terminating the Grandview Committee; there has been no progress in obtaining property tax from them. Mr. Growney would like to try other avenues before abandoning this issue. The Board discussed this in detail.

**Upon motion** by Mr. Danish, seconded by Ms. Roberts the Board unanimously approved the Treasurer's Report & Financial Statements.

**Upon motion** by Mr. Bresnan and seconded by Mr. Vermazen it was resolved that the Nyack Library Board of Trustees approve the following disbursements for September 1 - 30, 2015 which have been reviewed by the President

and the Treasurer: General Fund Expenses of \$32,803.49, Rental Fund Expenses of \$37,441.93, Payroll Disbursement for pay date September 4 for \$53,391.38 and Payroll Disbursement for pay date September 18 for \$52,638.43. The Board unanimously approved.

**Old Business:**

Mrs. Marino discussed the Carnegie Concert Update memo, twenty-eight members of the Carnegie Concerts emailed to request a refund for the remainder of the season. The former Artistic Director of the Concert Series sent an email blast to concert members claiming there were refunds waiting for them. Three of those members told the Director to keep their money as a donation.

November 1, 2015 the “Iris String Quartet” will be performing in the Carnegie-Farian Room. In December “Sing We Enchanted” will perform Holiday music. The concert scheduled for February, “From Spiritual to Soul, a Musical Journey.”

Mrs. Marino asked the Board if the Library will continue to use “Carnegie Concert Series” or some other name for the Musical Series. The Board discussed this and decided to continue to use “Carnegie Concert Series.”

8:23 pm **Motion** by Mr. Beck to go into Executive Session to discuss Personnel, seconded by Dr. Evangelist, unanimously approved.

8:45 pm **Motion** by Ms. Roberts, seconded by Mr. Vermazen the Board unanimously moved out of Executive Session.

**Upon Motion** by Mr. Beck the Board appreciates the Director’s arrangement of four concerts for FY 2016; concerts will be conducted under the Carnegie Concerts Series name, seconded by Dr. Evangelist. The yes vote was unanimous.

Popular Materials reconfiguration fine details discussed.

*Development Committee:*

Dr. Evangelist reminded everyone of the Donor Gala scheduled for November 20. The Donor wall will be rededicated at this event, and Joan Moffett, former Board member, will be a speaker.

**Upon motion** by Dr. Evangelist and seconded by Ms. McLee, it was resolved unanimously to accept the gifts with our thanks to the donors.

**New Business:**

In the monthly report packets the Trustees received a copy of the RCLS 2016 Operating Budget, for Board approval.

**Upon Motion** by Mr. Vermazen, seconded by Ms. McLee, the Board unanimously approved the RCLS 2016 Operating Budget.

The Board reviewed and discussed Finkelstein Memorial Library’s proposal to purchase the outdoor book locker by American Locker, which is currently located on Hudson Avenue by the book return box. The Director will make a counter offer in writing, because the original offer of \$500 was too low, and update the Board when there is a response from Finkelstein Memorial Library Director.

Mr. Beck announced that this is the time for Board members to think of recommendations to present to the Nominating Committee for consideration for the January 2016 Trustee Election.

**Public Comments:**

None.

**Adjournment:**

**Upon motion** by Mr. Vermazen and seconded by Ms. McLee, it was resolved to adjourn the meeting at 9:05 p.m. The yes vote was unanimous.

Respectfully submitted,

Minerva Parker

Board Clerk

APPROVED