**The Nyack Library**

**Minutes of the Regular**

**Board of Trustees Meeting**

**Monday, May 13, 2019**

**Present:**

E. Michael Growney, **President**

Ellyse Okin Berg, **Vice President**

Tamara Jhashi

Roger Seiler

Bebb Wheeler Stone

Cora Sarjeant Wilder

**Absent:**

\*Peter Danish

\*Brian Murrell

Debra Karten, **Secretary**

**\*=Excused**

**Staff:** Angela Z. Strong, Library Director

Sharon Alfano, Business Manager

Minerva Parker, Administrative Assistant

***Call to Order****:*

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:33 p.m. Mr. Growney announced the sudden passing of the Library Board Treasurer, Steve Beck, and asked for a moment of silence. Mr. Growney has dedicated this meeting in Steve Beck’s memory. Mr. Growney announced that Mr. Murrell has been appointed as Library Treasurer, and he has accepted this position contingent on the outcome of his work conflict of interest review.

***Agenda Approval:***

**Upon motion** by Mr. Seiler, seconded by Ms. Berg, it was resolved to approve the proposed agenda. The yes votes were unanimous, 6-0.

***Review of the Minutes:***

The Minutes of the Annual Meeting, January 8, 2018 were not approved, there was no quorum of Board Members who were present at that meeting to approve them.

The Minutes of the Regular Meeting, April 8, 2019 were not approved, there was no quorum of Board Members who were present at that meeting to approve them.

***Public Comments:***

No comments-just observing.

***Director’s Report:***

Mrs. Strong reviewed the report with the Board. Mrs. Strong spent the last weeks in April transitioning with Mrs. Marino. Mrs. Strong went into detail on some library operations issues that she and Mrs. Marino discussed.

**Upon motion** by Mr. Seiler, seconded by Dr. Jhashi, the Board unanimously accepted the Personnel Actions, the yes vote 6-0.

**Upon motion** by Ms. Berg, seconded by Dr. Wilder, the Board unanimously accepted the Inventory Report, the yes vote 6-0.

***Committee Reports:***

*Development Committee:*

**Upon motion** by Ms. Berg to accept the Gifts & Grants Report for April 2019, and seconded by Dr. Stone, the Board resolved to accept with appreciation $100 in General support, $34 in Designated support to the Seed Exchange, and $320 in Designated support to the Annual Appeal. The 2019 Annual Development Appeal total to date has brought in $16,133 in donations. The yes vote was unanimous 6-0.

***Financial Reports:***

*Treasurer’s Report:*

Mr. Growney reported as of April 30 the available cash totaled $1,425,143, with an additional $174,371 held in Debt Reserve Account by bond trustee Bank of New York Mellon; on April 12 the Library received, $424,898, the third and final payment of the Property Tax revenue for FY 2019; on April 30 the Library had $8,777,461 in long term debt; remaining debt is $1,145,000 of 2007 taxable Series B bonds.

For the first ten months of FY 2019 the Library realized a $126,167 cash surplus; through April the DePew House operated at a $48,046 cash deficit; and through April the Stevenson House operated at a $20,140 cash surplus on budget.

**Upon motion** by Mr. Seiler, seconded by Dr. Stone, the Board unanimously approved the Treasurer’s Report and Financial Statements.

**Upon motion** by Mr. Growney and seconded by Dr. Wilder, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for April 2019 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of $62,488.93, Rental Fund Expenses of $4,861.53, Debt Fund Expenses for $36,322.87, Payroll Disbursement for pay date April 12, 2019 for $57,087.50, and Payroll Disbursement for pay date April 26, 2019 for $57,999.55 for a total of $218,760.38. The yes votes, 6-0.

***Old Business:***

Mr. Seiler inquired about the Monthly Statistics, asked Mrs. Strong if she noticed any patterns or trends. Mrs. Strong stated she did not at this point in time, has not had time to delve into the numbers yet.

Dr. Jhashi wanted to commend the Youth Services Librarian, Aldona Pilmanis, on focusing on the importance of increasing services to our community’s Latino populations.

Mrs. Strong attended the monthly meeting of Nyack Basics for the first time. This is an early educational initiative embraced by the School District and the Nyack community.

Mr. Growney received a note from Mrs. Beck that there will be a memorial gathering for Steve Beck on Saturday, June 29, 2019, from 2 p.m. – 4 p.m. at the Valley Cottage Library.

***New Business:***

Ms. Berg announced the Friends of the Library Book Sale will be held June 1 & 2; on May 23, at 7 pm, in the Carnegie-Farian Room, a staged reading of “Last Call at the Hotel Sacher Vien”, by Peter Danish, to benefit the Friends of the Library; and Cocktails for Charity on Thursday, May 16, at 5:30 pm, at LaFontana, to benefit the Library.

**Upon motion** by Mr. Seiler, seconded by Ms. Berg the Board unanimously approves the appointment of Brian Murrell as Library Board Treasurer, subject to the approval of his company.

Mrs. Strong gave a brief bio of the Carnegie Concert performer, Toby Tobias. Mr. Growney asked about the next American Creed program, and encourages all to see a program as it is very interesting. Mrs. Strong mentioned that Tracy Dunstan, Head of Reference, has been invited to sit on a panel at ALA in June, to discuss public library programs for the American Creed grant.

***Public Comments:***

None.

***Adjournment:***

**Upon motion** by Mr. Seiler, seconded by Ms. Berg, it was resolved to adjourn the meeting at 8:17 p.m. The yes vote was unanimous, 6-0.

Respectfully submitted,

Minerva Parker

Board Clerk