

**The Nyack Library
Board of Trustees
Minutes of the Regular Meeting
March 14, 2016**

Present:

E. Michael Growney, **President**
Stephen Beck, **Treasurer**
Debra Karten, **Secretary**
Ellyse Okin Berg
Christopher Bresnan
Henry Minnerop
Roger Seiler
Peter Vermazen

Absent:

*Peter Danish
*Mary Anne Evangelist, **Vice President**
*Karen Roberts

***=Excused**

Staff: Jane Marino, Library Director
Sharon Alfano, Business Manager
Minerva Parker, Board Clerk

Presenter: Dr. Duncan Bell-Makerspace Presentation

Call to Order:

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:32 p.m.

Agenda Approval:

Upon motion by Mr. Seiler and seconded by Mr. Bresnan, it was resolved to approve the agenda as presented. The vote was unanimous.

Review of the Minutes:

Upon motion by Mr. Vermazen and seconded by Ms. Berg, it was resolved to approve the Minutes of the Regular Meeting of February 8, 2016, with changes to the Director's Report where Mr. Growney commented that it sounds like a lab, and any lab setting will come with some "*potential for liability*." There were 7 yes votes and 1 abstention.

Public Comments:

None.

Director's Report:

Mrs. Marino gave a power point presentation on Makerspaces with Elizabeth Hobson, Technology & Outreach Supervisor. What is a Makerspace, why the Library needs one, how it will be implemented. Mrs. Marino and Ms. Hobson discussed in detail what Makerspaces could offer for Adults, Teens and Children. Dr. Duncan Bell, former Bio-medical Engineer, retired from Pfizer presented models built using equipment that would be part of a Makerspace program. The displays were diverse. They ranged from a 3D model of data compiled from a excel

spreadsheet showing the mean income of several different counties in the state of New York into a 3D model. Another was a model of Elmwood Playhouse and how set design can utilize the use of 3D printing by making the sets on the printer in a few hours and using it to communicate integration between the Actors, Set Designers, Carpenters and Tech Staff. Dr. Bell showed several more models made with 3D printing and discussed in great detail the possibilities of a Makerspace Program.

The Board discussed the Makerspace Program. Mrs. Marino would like the program to be up and running by the summer months.

Mrs. Marino mentioned she sent several Department Supervisors to a Supervisor/Manager training workshop. The second Carnegie Concert was held in March. Mr. Beck asked about the incident report on smoking in the bathroom. Mr. Bresnan asked about the progress on the crack in the Reference Department window and why it happened or what caused it. Mr. Vermazen stated he does not think it's from the building settling.

Upon motion by Mr. Seiler seconded by Ms. Karten, the Personnel Actions were unanimously approved.

Upon motion by Ms. Karten, seconded by Ms. Berg, it was resolved to accept the Technology & Outreach Inventory Report. The yes vote was unanimous.

Upon motion by Mr. Seiler, seconded by Mr. Bresnan the Board approved the Makerspace concept presented by Mrs. Marino. The yes vote was unanimous.

Committee Reports:

Building and Property Committee:

Mr. Vermazen discussed the progress of the DePew House renovation and the great job that is being done on it by John Fox, of Fox Fine Carpentry. The Board also discussed the work on the west porch roof and the east staircase railing design requirements. Mr. Beck spoke about the great workmanship on the DePew House, the work is impeccable and the building looks great. Ms. Berg inquired about the tax assessment from May 2015 on the property, that considering the current condition of the building would the cost of an appraisal be more? Mr. Beck explained appraisals are not based on the condition of the building but on two factors, comparables and the economic values of the rents.

Mr. Vermazen addressed the leak in the Local History Room; Mrs. Marino stated it will be looked at by John Fox, when the DePew House is done.

Mr. Seiler updated the Board on the status of the site plan changes.

Development Committee:

Upon motion by Ms. Berg to accept the Gifts & Grants and seconded by Ms. Karten, the Board resolved to accept with appreciation \$300 from the Annual Appeal, \$696 in memory of Dorothy Masch, and \$69.99 from the Friends of the Library for Keurig Brewer for Staff Kitchen. The vote was unanimous.

Long Range Plan & Policy Committee:

Sub-committees made up of Staff and Trustees, were formed one with each of the LRP goals. Two committees have not met yet, but progress is being made.

Financial Reports:

Treasurer's Report:

Mr. Beck reviewed the Treasurer's Report with the Board in detail. Mr. Beck reported that on February 2 a Public Information Session took place at the Valley Cottage Library to discuss the FY 2017 budget. On February 9 voters from the service area approved the budget by a vote of 119 yes – 22 no. As of February 29 the Library's cash on hand was \$952,380; Outstanding Bonds were \$10,225,000; Operations and Budget Performance had a surplus of \$91,151 for the first eight months of the Fiscal Year. Year-to-date DePew House operated at a \$21,584 cash deficit; Stevenson House produced a \$10,311 cash surplus; Year-to-date the Parking lot operated at a \$1,735 cash deficit.

Mr. Beck stated the process for restructuring of the long term debt continues. Mr. Minnerop arranged a conference call with an attorney who has a great deal of experience in municipal financing. The Attorney identified certain options available with regards to replacing the Series A tax exempt bonds. Mr. Beck attached a memo of that conference call to his report for the Board's review.

Mr. Beck reported that the Orangetown Tax Assessor has reduced the 2016 property tax on the DePew House by \$2,800 and on the Stevenson House by \$2,650. There is a possibility for another tax reduction on the DePew House based on the appraisal completed last May.

Upon Motion by Mr. Beck and seconded by Mr. Seiler a request for the Board's approval to return to the Appraiser to get a re-appraisal of the May 2015 report for DePew House and Stevenson House and to receive authorization to grieve the DePew House and Stevenson House property assessments. The vote was unanimous.

Upon motion by Mr. Seiler, seconded by Mr. Vermazen the Board unanimously approved the Financial Statements, including the Balance Sheet and Budget Performance Report.

Upon motion by Mr. Beck and seconded by Mr. Seiler it was resolved that the Nyack Library Board of Trustees approve the following disbursements for February 2016 which have been reviewed by the President and the Treasurer: General Fund Expenses of \$45,019.96, Rental Fund Expenses of \$93,260.12, Payroll Disbursement for pay date February 5, 2016 for \$53,854.21, Payroll Disbursement for pay date February 19, 2016 for \$52,922.11. The Board unanimously approved.

Mr. Growney has signed a new contract with Konica Minolta at state contract prices almost cutting the monthly bill in half, the new copy machines will be installed next week.

Upon motion by Mr. Seiler and seconded by Ms. Karten the Board unanimously approved the Treasurer's Report.

Old Business:

None.

New Business:

Mrs. Marino pointed out the RCLS Direct Access Plan 2017 – 2021 contract included in the packet which needed the Board's approval. On page two of the contract Mrs. Marino noted the second to last paragraph "*Member libraries that choose to provide the residents of an unserved jurisdiction local library services only, with no direct access rights, may set their own contract rate or can provide this service without a contract.*" The Library has in the past years worked closely with the Valley Cottage Library to produce identical rates, since we are sister libraries. The rate per capita agreed on would be \$215.46.

Ms. Berg asked how Grandview fits into this plan. The Board explained the Grandview issue for Ms. Berg who, is a new trustee.

Motion by Ms. Berg to accept the RCLS Direct Access Plan 2017 - 2021, seconded by Ms. Karten, the Board unanimously accepted.

Public Comments:

None.

Adjournment:

Upon motion by Mr. Seiler, seconded by Mr. Bresnan, it was resolved to adjourn the meeting at 9:50 p.m. The yes vote was unanimous.

Respectfully submitted,
Minerva Parker
Board Clerk

APPROVED