

The Nyack Library
Board of Trustees
Draft Minutes of the Regular Meeting
January 12, 2015

Present:

E. Michael Growney, **President**
Mary Anne Evangelist, **Vice President**
Stephen Beck, **Treasurer**
Debra Karten, **Secretary**
Christopher Bresnan
Peter Danish
Kevin Doyle
Tracie McLee
Karen Roberts
Peter Vermazen

Absent:

* Roger Seiler (*Board Trustee at Village of Nyack-Zoning Mtg. 7:30 pm*)

*=Excused

Staff: Jane Marino, Library Director
Minerva Parker, Board Clerk

Visitors: Yashar Yaslowitz

1. Call to Order:

Board President Mr. Growney called the meeting to order at 7:55 p.m.

2. Agenda Approval:

Upon motion by Dr. Evangelist and seconded by Ms. Roberts, the agenda was unanimously accepted by the Board.

3. Review of the Minutes:

Upon motion by Mr. Danish and seconded by Dr. Evangelist, it was resolved to approve the Minutes of the Regular Meeting of December 8, 2014. The yes vote was 9, 1 abstained.

4. Public Comments:

None.

5. Director's Report:

Mrs. Marino asked if there were any questions on the Director's Report, Personnel Actions, Department Reports or Incident Reports. Dr. Evangelist asked for clarification on an incident which happened in the Carnegie Room in December, which was brought to her attention by a volunteer. Mr. Growney asked about the roof repairs on the

Depew House. Mrs. Marino spoke with a contractor on making repairs. The repairs have been made and that should hold the roof until extensive repairs can be funded in the next couple of years.

No Personnel Actions.

6. Financial Reports:

Treasurer's Report:

Mr. Beck discussed the Treasurer's Report in full detail. Debt service on outstanding bonds in the amount of \$505,355 was paid on November 28. Sterling Bank renewed the Library's line of credit. At the December meeting the Board approved the draft budget for FY 2016. As part of the Annual Audit, Baldessari & Coster have made some recommendations on areas where better financial controls are required.

Cash on hand as of December 31, 2014: \$1,421,885. The Depew House property is operating on a deficit, this includes the Parking Lot.

Mr. Beck reviewed the monthly Disbursement Report.

Upon motion by Mr. Danish and seconded by Ms. Karten it was resolved to approve the Disbursement Report. The yes vote was unanimous.

Upon motion by Dr. Evangelist and seconded by Ms. Roberts it was resolved that the Board accept the Treasurer's Report. The yes vote was unanimous.

Upon motion by Mr. Danish, the Board unanimously accepts the Balance Sheet.

Mr. Beck discussed the Performance Report and would like to congratulate Sharon Alfano on reformatting the monthly Performance Report and the Library Board appreciates all the work involved in re-building this report.

After discussion and **upon motion** by Dr. Evangelist and seconded by Mr. Danish it was resolved that the Board will enter into a new line of credit agreement with Sterling National Bank.

Resolved that the Nyack Library Board of Trustees approve entering into an agreement with Sterling National Bank for a line of credit for the Nyack Library and its Operations and that the Officers of the Board are authorized to enter into and sign agreements for such financial arrangements for the Nyack Library which is not to exceed \$450,000. The yes vote was unanimous.

7. Committee Reports:

Building and Property Committee:

Mr. Growney mentioned that there would be no Building Report, because Mr. Seiler is representing the Library Board at the Village of Nyack Zoning Board Meeting.

Development Committee:

Dr. Evangelist acknowledged the most recent list of donations to the Nyack Library. Dr. Evangelist has received the Memorial Card and will be placing them in the local funeral home. The Annual Appeal letter has been mailed to the community. This year's appeal will focus on Technology.

Upon motion by Dr. Evangelist and seconded by Mr. Danish, it was resolved unanimously to accept the gifts with our thanks to the donors.

8. Old Business:

None.

9. New Business:

Dr. Evangelist asked about the Library Catalog and a link “Buy it Now”. Mrs. Marino explained the function and how it came to be on the RCLS catalog page. “Buy it Now” allows patrons to buy materials for themselves, instead of borrowing them from the library. The consensus was that it should be removed. Mrs. Marino explained it is a system wide application voted on by Library Directors in the RCLS. Mrs. Marino stated she voted against this program because it takes away from the circulation of library materials. The Board would like the Director to send a letter to RCLS about this feature on the catalog and state the feelings of the Board of Trustees and ask about any revenue received from this program.

10. Public Comments:

None.

11. Adjournment:

Upon motion by Dr. Evangelist and seconded by Ms. Roberts, it was resolved to adjourn the meeting at 8:50 pm. The yes vote was unanimous.

Respectfully submitted,

Minerva Parker

Board Clerk