

The Nyack Library
Board of Trustees
Draft Minutes of the Regular Meeting
July 14, 2014

Present:

E. Michael Growney, President
Stephen Beck, Treasurer
Christopher Bresnan
Peter Danish
Kevin Doyle
Mary Anne Evangelist
Karen Roberts
Roger Seiler
Peter Vermazen

Absent:

*Mark Hussey, Vice President
Debra Karten, Secretary

*=Excused

Staff: Jane Marino, Library Director
Sharon Alfano, Business Manager
*Minerva Parker, Board Clerk

Visitors: None

1. Call to Order:

Board President Mr. E. Michael Growney called the meeting to order at 7:35pm.

2. Agenda Approval:

Upon motion by Dr. Evangelist and seconded by Ms. Roberts, it was resolved to revise the agenda to include two brief committee meetings, the Building & Property Committee, to review site plans for the De Pew House porch and the Audit Committee, to review the Annual Conflict of Interest Statements. These meetings will take place before item #7 on the agenda. The vote was unanimous.

3. Review of the Minutes:

Upon motion by Mr. Seiler, and seconded by Mr. Danish it was resolved to approve the Minutes of the Regular Meeting of June 9, 2014, the vote was unanimous.

4. Public Comments:

None

5. Director's Report:

The Library Director asked for questions from the Board. Mr. Seiler asked for an update of the trip to ALA, and if there was any feedback on the Marketplace concept some libraries may have adopted in the past years, and the future of the Marketplace concept.

Mr. Beck inquired about the monthly statistics. Ms. Marino stated that the format is being changed and it is currently being worked on.

Mr. Danish inquired about what RCLS is doing about inconsistencies within the Symphony catalog system when searching for materials.

Upon motion by Dr. Evangelist and seconded by Mr. Doyle, the Board unanimously approved to move into Executive Session at 7:45pm to discuss Personnel issues.

Upon motion by Dr. Evangelist and seconded by Mr. Doyle, the Board unanimously approved to move out of Executive Session at 7:49pm.

Upon motion by Mr. Doyle and seconded by Ms. Roberts, it was resolved to approve the personnel actions put forth in the Director's Report. The vote was unanimous.

6. Financial Reports:

Treasurer's Report:

Mr. Beck reviewed the details of the Treasurer's Report with the Board. Interest was paid on the Series A & B Bonds. The Board approved joining the Orange and Rockland Power Purchasing Consortium. The Board agreed on working with EPEX, Inc., an energy consultant, to negotiate electricity supply contracts, on behalf of the Nyack Library. Cash balance as of June 30 was \$590,000. Cash surplus for the library for fiscal year 2014 was \$117,000. The combined properties have experienced a loss of \$53,000.00 for fiscal year 2014. As of June 30, the amount of outstanding bonds is \$10.7 million. The audit process has started today with Baldessari & Coster.

Ms. Marino discussed the progress of the Carnegie Concert Series. The financial structure is being worked to streamline the management of donations, membership drive, and correspondence. Progress is being made with membership drive being about 80% of target amount. Grant raising possibilities for the Concert Series were discussed. Currently the library is not pursuing any grants for the Carnegie Concert Series.

Mr. Beck presented a slideshow which explains in detail the Financial Scorecard of The Nyack Library.

Mr. Growney spoke with the Board President of the Piermont Library informing them of the Grandview matter.

Upon motion by Mr. Seiler, seconded by Mr. Bresnan, the Board voted unanimously to accept the Treasurer's Report.

Ms. Alfano asked if there were any questions for discussion on the Financial Statements and Disbursement Report.

Upon motion by Mr. Seiler and seconded by Dr. Evangelist, the Financial Statements and Disbursement Report were unanimously approved.

Upon motion by Mr. Seiler and seconded by Dr. Evangelist, the Board unanimously voted to change the date from June 9, 2014, to July 14, 2014 in the Treasurer's Report, under "*Short Term Financial Remedies*".

Upon motion by Dr. Evangelist and seconded by Mr. Danish, the Board unanimously voted at 8:41 pm to a 10 minute recess for two brief Committee Meetings.

Upon motion by Dr. Evangelist and seconded by Mr. Danish, the Board unanimously voted to move back into regular session of the Board Meeting at 8:51 pm.

7. Committee Reports:

Building and Property Committee:

Mr. Seiler reported that Dennis Lynch, attorney, representing the Library was present at the Village Planning Board last week and Mr. Lynch would be handling communications between the two boards.

The committee has received the recommended site plan repair for the DePew House porch and roof from architect, Mike Esmay.

Upon motion by Mr. Seiler and seconded by Mr. Vermazen, the Board unanimously approved to authorize the Library Director to solicit bids from the recommended list of carpenters.

Audit Committee:

The committee reviewed the Annual Conflict of Interest Statements signed by the Board of Trustees and found no conflicts.

Upon motion by Mr. Seiler and seconded by Ms. Roberts, the Board unanimously resolved to accept the Annual Conflict of Interest Statements for the following year as filed.

Development Committee:

Dr. Evangelist acknowledged the most recent list of donations to the Nyack Library.

Upon motion by Dr. Evaneglist and seconded by Mr. Danish, it was resolved unanimously to accept the gifts with our thanks to the donors.

8. Old Business:

None

9. New Business:

Dr. Evangelist suggested setting aside funds to pay for a grant writer who can search for grants to fund the Library's various programs. The Board discussed the matter.

10. Public Comments:

None

11. Adjournment:

Upon motion by Dr. Evangelist and seconded by Mr. Vermazen, it was resolved to adjourn the meeting at 9:20pm.

Respectfully submitted,

Minerva Parker

Board Clerk