

**The Nyack Library
Board of Trustees
Draft Minutes of the Regular Meeting
March 10, 2014**

Present: Stephen Beck, Treasurer
Peter Danish
Kevin Doyle
Mary Anne Evangelist
E. Michael Growney, President
Mark Hussey, Vice President
Myria Jean-Gilles
Debra Karten, Secretary
Valerie Williams Sanchez
Roger Seiler
Peter Vermazen

Absent:

*=Excused

Staff: Jane Marino, Library Director
Sharon, Alfano, Business Manager
Lori Hylton, Board Clerk

1. Call to Order:

Board President, Mr. E. Michael Growney, called the meeting to order at 7:30pm.

2. Agenda Approval:

Upon motion by, Dr. Evangelist and seconded by Mr. Seiler, it was resolved to approve the agenda as amended. The vote was unanimous.

3. Review of the Minutes:

Upon motion by Mr. Seiler, and seconded by Dr. Evangelist, it was resolved to approve the Minutes of the Regular Meeting of February 10, 2014 as amended. The vote was unanimous.

4. Public Comments:

None.

5. Director's Report:

The Library Director briefly reviewed her written report and asked for questions from the Board. There was a brief discussion of the cost of needed roof repairs and upcoming interviews for a new reference librarian.

Upon motion by Mr. Seiler and seconded by Mr. Doyle, it was resolved to approve the personnel actions put forth in the Director's Report. The vote was unanimous.

6. Financial Reports:

Treasurer's Report:

Mr. Beck began his report by highlighting the Library's healthy cash balance and the strength of the Library's performance as compared to the budget. The Library budget was performing \$32K favorable to the budget. This performance was due entirely to operations and the strength of the management.

Mr. Beck informed the Board of Trustees that the Library had begun soliciting proposals for a new auditor. Only one written proposal had been received, but they had received a number of positive telephone inquiries and were expecting additional submissions. The audit committee will require that each applicant submit a sample of their work in the form of audited statements.

The Treasurer then provided an update regarding the progress being made on the nine recommendations made in the annual audit. All but one of the recommendations has been addressed. The treasurer then asked the Director to report on the status of the parking lot revenues. The Director reported that the Library still had not received the parking lot revenues from the 3rd and 4th quarters of calendar year 2013, but had received an email response from the Village that they would be getting back to the Library.

Upon motion by Mr. Seiler, and seconded by Ms. Williams Sanchez, it was resolved to accept the Treasurer's Report. The vote was unanimous.

Financial Statements and Disbursement Reports:

Business Manager Sharon Alfano took questions from the Board regarding the Balance Sheet, Financial Statements and specific items in the Disbursement Report.

Disbursements: The Board of Trustees was asked to approve \$153,255 in disbursements for the month of February. \$100K of this disbursement was for payroll expenses.

Upon motion by Mr. Seiler and seconded by Dr. Evangelist, it was resolved unanimously to approve the Disbursement Report and Financial Statements.

7. Committee Reports:

Mr. Seiler made a brief report to the Board from the Building and Property Committee regarding the status of Library's application to update its property lines. The Library's hearing before the Village Planning Board is scheduled for Monday April 7th. Mr. Seiler encouraged the Trustees to attend and offer support for the Library's application.

Dr. Evangelist made a brief report to the Board from the Development Committee, regarding ideas for increasing the Library's development efforts in two categories: 1) small donations and estate planning opportunities and 2) rethinking naming opportunities and "events" or "non-event" fundraisers. This was followed by some discussion of aggregating donations and tracking those gifts for recognition.

8. Old Business:

None

9. New Business:

Retirement of Nyack Library Trustee Myria Jean-Gilles:

Library Board President Michael Growney announced the retirement of Trustee Myria Jean-Gilles. President Growney thanked Ms. Jean-Gilles for her 16 years of service to the Library and to the community. The Library Director then presented Ms. Jean-Gilles with a bouquet of flowers and a token of appreciation for her many years of service.

Ms. Karten then spoke on behalf of the nominating committee regarding new candidates for the open Board seat. The Nominating Committee plans to meet with candidates as soon as possible and make a recommendation at the April Board of Trustees Meeting.

10. Public Comments:

None.

11. Adjournment:

Upon motion by Dr. Evangelist and seconded by Mr. Vermazen it was resolved to adjourn the meeting at 8:59pm.

Respectfully submitted,
Lori Hylton
Board Clerk