

How Do I Join The Nyack Library?

The Nyack Library district includes the villages of Nyack, Upper Nyack, South Nyack and Grandview, and the hamlets of Upper Grandview and Central Nyack residing within the Nyack Union Free School District.



As a resident, you are eligible for a card that allows you to borrow materials (including interlibrary loans), access our computers and research databases, and attend our programs. For parents or guardians of children under the age of 14, you must accompany them to apply for their card. To apply for a library card in person at the Circulation Desk or online via our website, you must provide the following two forms of ID: Valid NYS driver's license or other picture ID *AND* proof of a Nyack district street address. You should receive your new library card (s) in the mail within seven days of registration.

If you work or go to school in the Nyack district, but do not live within the Ramapo Catskill Library System, you can qualify for a Nyack Library card. You must provide the following forms of ID: Proof of residency outside the RCLS area *AND* proof that you work or are a student within the Nyack district. If you have a card from another RCLS library, the Nyack Library will honor that card for full borrowing privileges.

If you do not live or work in the RCLS area, you may purchase a full service library card for an annual fee. This card allows you access to all Nyack Library services. You must provide the following forms of ID: Valid NYS driver's license or other photo ID *AND* two proofs of permanent address.

How Do I Borrow Items?



As a library cardholder in good standing you may borrow any materials from the circulating collections for the specified loan period. In order to borrow materials, you must present your current library card. ***Note that library policy permits children to borrow all library materials with freedom of access; please guide your children to make choices comfortable for your family.***

How Many Items Can I Borrow?

Some items have a limit on how many you can borrow at one time; see the chart below. Temporary limits may be designated from time to time on materials in special subject areas, due to concentration of school assignments

Books on CD (Audiobooks)	6	Movie DVDs	7
Music CDs	10	3-Day DVDs	3
Educational CD-ROMs	3	TV DVD Series	7
Multimedia Games	2	Museum Passes (per family)	1

How Long May I Keep Borrowed Items?

Most Materials (Adult and Children)	28 days
New Books and Older Magazines	14 days
Multimedia Games	14 days
New Movie DVDs	3 days
Older Movie DVDs	7 days
TV DVD Series	7 days
Museum Passes	3 days



How Do I Renew Items?

You can renew all materials that are not on reserve for another patron a maximum of two times, except for museum passes or games. You can telephone in a request for item renewals (limited to items checked out at The Nyack Library only) depending upon staff availability. Call 358-3370, extension 211. Materials may also be renewed online at our website: www.nyacklibrary.org

Can I Place Holds on Items from Home?

Yes, you can place your own holds from your home computer or mobile device. You will need your PIN number, (usually the last four digits of the phone number used to sign up for your library card).



From the Library Home Page, www.nyacklibrary.org click on My Account, which will take you to our online catalog. Search for the item desired, click the Place Hold button and enter your library card number and PIN.

May I Use Other RCLS Libraries with the Nyack Card?

Yes, all Nyack Library resident patrons in good standing may visit and borrow materials from any public library that is a member of the Ramapo Catskill Library System (RCLS). Certain items may be restricted from circulation in some of our member libraries, and all items are subject to the rules and regulations of the individual library.

What Do I Do If I Lose My Card or Borrowed Item?

Please notify the library immediately if you lose your library card. You are responsible for any and all items charged to your card. The replacement cost for each lost card is: Adults \$1, Children (under 14 yrs. of age) 50¢.

If you have lost library materials, the cost to you will be the list price on the item's record. When single items cannot be replaced, the charge will be for the **entire** set (for example a 10-disc audiobook). The charge for a lost case of any kind is \$5.

What If I Have Damaged Materials?

You are responsible for any library materials that are damaged beyond repair while checked out to your library card, due to accident or negligence.

What Happens if I Return My Items Late?

The following daily fines are in effect if you return your items after their due date:

Adult Book and Audio Materials	\$.10 per day
Juvenile (Children's) Materials	\$.05 per day
Outside of District Interlibrary Loaned Materials	\$.20 per day
All DVDs and Multimedia Games:	\$1.00 per day
Museum Passes & eReader Tablets:	\$10.00 per day

Fines increase by the daily rate for every day the item is late up to a maximum fine of \$10 except for the following items:



Children's Materials, Magazines & Pamphlets:	\$4
Multimedia Games:	\$12
Museum Passes & eReader Tablets:	\$50

Can I Lose My Library Privileges?

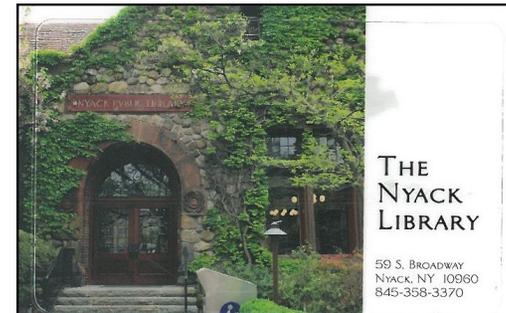
You may have your borrowing privileges suspended if you have \$10 or more in fines or fees on your record.

Apr15

THE NYACK LIBRARY

THIS BUILDING WAS ERRECTED BY THE GIFT OF ANDREW CARNEGIE
IN THE YEAR ONE THOUSAND AND THREE

How to Use Your Library Card



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www.nyacklibrary.org