

DIRECTOR'S REPORT

SEPTEMBER 2022

Facilities

The grant application for the heat pump project was reviewed by RCLS and a few minor edits were requested and taken care of. I don't expect to hear more on this until next year.

The Friends brought to my attention that several windows in the shed have been leaking. Our custodian contacted a handyman service and the work was completed

I mentioned last month that there is a continuing problem with water intrusion at the east window wall, and that a roof leak was the probable cause. Our roofing service did some patching but the problem wasn't resolved. We are going to call them back for another look, but if the problem persists it is most likely an issue with the window itself.

One of the two variable speed drives associated with our geothermal HVAC system was starting to fail, so it was replaced with a new drive.

The big clock in the Carnegie Room is working again.

Personnel

We've had continued success in filling vacancies, and at this point the only position we are currently recruiting for is the full-time librarian in the Programming office.

Our HR Specialist, Anne Shaw, is still on leave and is not expected back for several months.

Budget

Business Manager Sharon Alfano began preliminary work on the FY24 annual budget. We should have a first draft of the new budget ready to present to the Finance Committee in early October.

Information Technology

Following last month's Board resolutions, I informed RCLS that Nyack was continuing its participation in the ILS consortium, but pursuing an independent solution for IT services. I also signed an agreement with Frontline Data Services for assistance in managing our transition to Independent IT status and for ongoing IT support.

Collections and Services

Administrative Assistant Minerva Parker has passed her Notary Public exam, and the Library will soon be able to offer this service to the public again.

Meetings Attended

- 9/7 IT Committee (via Zoom)
- 9/8 Policy Committee (via Zoom)
- 9/9 Department Heads Meeting – Long Range Plan update
Finance Committee (via Zoom)
- 9/12 Leslie Burger, Board consultant
- 9/16 RCLS Annual Meeting (via Zoom)

Upcoming Events

- 10/28 Halloween Staff Mixer
- 11/5-6 Friends Book Sale
- 11/18 Annual Donor Appreciation Concert