

The Nyack Library	October 2020 Performance Report			33.33%			
	FYE 2021		Prior	% of	Budget	Projected	FYE 2021
Revenue	OCT 2020	YTD	YTD	Budget	Variance	FYE 2021	Budget
Property Taxes*	258,638	1,034,448	1,021,676	33.33%	-	3,103,653	3,103,653
Library Fines and Fees	290	708	5,788	8.85%	(1,958)	8,000	8,000
Copier/Fax/Internet	201	203	4,990	1.45%	(4,463)	14,000	14,000
Interest Income	101	556	530	6.18%	(2,444)	9,000	9,000
Meeting Room Rentals	-	-	875	0.00%	(500)	1,500	1,500
Parking Lot Income*	708	2,833	2,833	33.33%	-	7,500	8,500
Miscellaneous	61	1,061	812	70.70%	561	1,500	1,500
RCLS Local Aid & MTA Grant	3,043	3,043	3,903	70.77%	-	4,300	4,300
<i>Total Revenue</i>	263,043	1,042,852	1,041,407	33.10%	(8,804)	3,149,453	3,150,453
Expense							
<i>Workforce</i>				<i>WF % budget 34.62</i>			
Wages	104,498	476,126	497,825	30.51%	64,087	1,560,616	1,560,616
Benefits*	26,922	130,317	110,133	29.28%	23,721	444,998	444,998
<i>Total Workforce Expense</i>	131,420	606,443	607,958	30.24%	87,808	2,005,614	2,005,614
<i>Administrative</i>							
Advertising/Promotion	215	3,150	660	28.64%	516	11,000	11,000
Audit	-	-	-	0.00%	4,166	12,500	12,500
Banking Fees	14	278	305	15.45%	322	1,800	1,800
Conference	149	549	-	21.96%	284	2,500	2,500
Contracted Services	809	9,713	26,256	24.28%	3,619	40,000	40,000
Property & Liability Insurance*	2,166	8,666	8,666	33.33%	-	26,000	26,000
Memberships	-	1,303	1,860	43.42%	-	3,000	3,000
Miscellaneous	-	655	330	10.92%	1,345	6,000	6,000
RCLS Service Fees	-	-	-	0.00%	-	3,750	3,750
Sewer Tax*	300	1,200	1,200	33.33%	-	3,600	3,600
Training	85	100	1,648	3.99%	733	2,500	2,500
Travel	-	22	157	1.10%	645	2,000	2,000
<i>Total Administrative Expense</i>	3,738	25,635	41,082	22.36%	11,631	114,650	114,650
<i>Operations</i>							
Computer Systems Maintenance-Anser	12,418	24,837	26,728	41.39%	(4,839)	60,000	60,000
Computer Systems Hardware	-	1,406	1,061	9.38%	3,593	15,000	15,000
Computer Systems Software	242	1,961	2,731	30.16%	206	6,500	6,500
Copier Expense	150	628	9,704	3.49%	5,372	18,000	18,000
Cleaning Services	4,731	16,804	17,680	32.32%	527	52,000	52,000
Custodial Supplies	1,105	5,471	4,195	42.09%	(1,138)	13,000	13,000
Office and Library Supplies	609	7,250	4,720	34.86%	(318)	20,800	20,800
Furniture & Equipment <\$2,500	660	7,721	549	118.78%	(5,554)	6,500	6,500
Postage	26	2,878	391	28.78%	455	10,000	10,000
Repairs and Maintenance	3,381	32,192	24,951	53.65%	(12,194)	60,000	60,000

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<i>Operations Expense, cont.</i>	OCT 2020	FYE 2021 YTD	Prior YTD	% of Budget	Budget Variance	Projected FYE 2021	FYE 2021 Budget
Landscaping	-	282	2,457	2.82%	-	10,000	10,000
Snow Removal	-	-	-	0.00%	-	6,500	6,500
Telecommunications	688	2,830	2,750	23.58%	1,170	12,000	12,000
Utilities	<u>3,686</u>	<u>21,326</u>	<u>27,513</u>	<u>30.47%</u>	<u>2,005</u>	<u>70,000</u>	<u>70,000</u>
<i>Total Operations Expense</i>	27,698	125,586	125,429	34.86%	(10,716)	360,300	360,300
<i>Library Programming & Materials</i>							
Adult Programming	1,255	4,378	2,158	48.64%	(1,378)	9,000	9,000
Children's Programming	305	2,691	1,825	44.85%	(691)	6,000	6,000
Young Adult Programming	<u>75</u>	<u>1,539</u>	<u>1,260</u>	<u>76.94%</u>	<u>(872)</u>	<u>2,000</u>	<u>2,000</u>
<i>Total Programming</i>	1,634	8,608	5,243	50.63%	(2,942)	17,000	17,000
Periodicals - Print	-	495	293	5.50%	-	9,000	9,000
Periodicals - Digital	8	107	4,851	1.19%	2,893	9,000	9,000
E-Books	1,702	4,146	2,907	32.31%	131	12,832	12,832
Electronic Databases	-	16,575	9,283	72.07%	(8,909)	23,000	23,000
Streaming and Digital Media	<u>1,415</u>	<u>4,785</u>	<u>2,289</u>	<u>34.59%</u>	<u>(175)</u>	<u>13,832</u>	<u>13,832</u>
<i>Total Collection Expensed</i>	3,125	26,108	19,623	38.58%	(5,885)	67,664	67,664
Capital Investment							
Audio Visual	145	5,633	8,767	16.09%	6,033	35,000	35,000
Adult Books	-	14,066	13,392	20.09%	9,265	70,000	70,000
Children's Books	-	542	2,034	3.29%	4,957	16,500	16,500
Young Adult Books	<u>-</u>	<u>242</u>	<u>1,067</u>	<u>3.23%</u>	<u>2,257</u>	<u>7,500</u>	<u>7,500</u>
<i>Total Collection Capitalized</i>	145	20,483	25,260	15.88%	22,513	129,000	129,000
<i>Total Materials & Programming</i>	4,905	55,199	50,125	25.83%	13,686	213,664	213,664
<i>Other Capital Investment</i>							
Automation	-	-	-	0.00%	2,500	7,500	7,500
Furniture and Equipment	<u>-</u>	<u>3,965</u>	<u>-</u>	<u>39.65%</u>	<u>(632)</u>	<u>10,000</u>	<u>10,000</u>
<i>Total Other Capital Investment</i>	-	3,965	-	22.66%	1,868	17,500	17,500
<i>Financial</i>							
General Reserve*	2,083	8,333	12,380	33.33%	-	25,000	25,000
Bank Credit Line Interest	-	-	-	0.00%	-	1,500	1,500
Bond Trustee Fees	-	-	-	0.00%	-	2,300	2,300
Bond Interest	16,182	64,474	66,586	32.88%	-	196,061	196,061
Bond Principal	<u>20,141</u>	<u>80,818</u>	<u>78,705</u>	<u>33.70%</u>	<u>-</u>	<u>239,814</u>	<u>239,814</u>
<i>Total Library Financials</i>	38,406	153,625	157,671	33.06%	-	464,675	464,675
<i>Total Expense</i>	206,166	970,453	982,266			3,176,403	3,176,403
Net Library Surplus(Deficit)	<u>56,876</u>	<u>72,399</u>	<u>59,141</u>			<u>(26,950)</u>	<u>(25,950)</u>
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