

The Nyack Library
Minutes of the Regular
Board of Trustees Meeting
Monday, October 17, 2022

Present:

E. Michael Grownney, **President**
Ellyse Okin Berg, **Vice President**
Wayne Henry, **Secretary**
Brian Murrell, **Treasurer**
Steven Cea
Peter Danish
Tracy Dressner
Michael Penn
Bebb Wheeler Stone

Absent:

*Roger Seiler-phone conference

*=Excused

Staff: Ed Falcone, Interim Library Director
Sharon Alfano, Business Manager
Minerva Parker, Board Clerk

Call to Order:

The Board President Mr. Grownney called the Regular Monthly Meeting of October 17, 2022, to order at 7:00 p.m., in the Community Meeting Room.

Agenda Approval:

Upon motion by Ms. Dressner, seconded by Mr. Cea, it was resolved to approve the revised agenda as amended. There were 9 yes votes.

Presentation by Peter Danish (full speech here <https://soundcloud.com>)

On September 16, 2022, at the RCLS Annual Meeting, Mr. E. Michael Grownney, Board President, was presented with the 2022 Anthony J. Knipp Library Trustee Award, to recognize excellence and dedicated service to the Nyack Library. The winner of the award will receive a plaque, and a check for \$250, to be given in the recipient's honor to the library of their choice. Mr. Danish congratulated Mr. Grownney on this well-deserved honor.

Review of the Minutes:

Upon motion by Ms. Berg, seconded by Ms. Dressner, the Board unanimously approved the Minutes of the Regular Meeting, September 12, 2022, with a correction under Nominating Committee. There were 8 yes votes, 1 abstention, Mr. Murrell.

Public Comments: (full Board Meeting comments may be heard here <https://soundcloud.com>)

Valerie Williams-Sanchez was present to congratulate Mr. Growney on receiving the award. She also explained that she could no longer serve on the Board because of her change in residence, she no longer lives in Nyack.

Nominating Committee:

Ms. Berg reported for the Committee, an applicant for the vacant Trustee seat was interviewed and chosen by the Committee to fill the vacant seat. Ms. Diane Christian will fill the seat vacated by Dr. Valerie Williams-Sanchez. Ms. Christian gave a brief biography on her background.

Upon motion by Ms. Berg, seconded by Mr. Danish, the Board unanimously accepted the nomination of Ms. Diane Christian to fill the vacant seat. The yes vote 9-0.

Public Comments: (full Board Meeting comments may be heard here <https://soundcloud.com>)

Mark Dery-

Mr. Dery gave an overview to the new Board Trustee why the Citizen's Activist Group of community stakeholders was formed and the need for greater transparency after the 2022 Trustee Election. Mr. Dery also inquired about the Bylaw revisions timeline.

Director's Report:

Mr. Falcone reviewed his report in detail with the Board. Since starting in June, most of the time was spent working on two large projects, the grant applications for building improvements and the IT changes with RCLS.

There are continuing problems with water intrusion at the east window wall. The roofing service patched areas but it continues to leak. They will be called back to review the problem.

The vacancies have been filled. The position for a full-time Librarian in the Programming office is still vacant.

The Library has resumed Notary Public services. Minerva Parker is now the new Notary Public.

Upon motion by Ms. Dressner, seconded by Mr. Cea, the Board unanimously accepted the Human Resources Report for July – September 2022. The yes vote 10-0.

Upon motion by Mr. Cea, seconded by Ms. Berg, the Board unanimously accepted the Human Resources Status Changes. The yes vote 10-0.

Upon motion by Ms. Dressner, seconded by Mr. Penn, the Board unanimously accepted the Hardware Inventory for September 2022. The yes vote 10-0.

Committee Reports:

Director Search Committee:

Dr. Stone reported for the Committee, they had met with Leslie & Alan Burger, the consultants from Library Development Solutions and have agreed on a process to guide the search. The Committee reviewed and finalized the advertisement for posting, planned to hold a Community Forum, November 1, 2022, would like to interview community stakeholders, and have already chosen two staff members to participate in the Director search.

Development Committee:

No report.

Nyack Mayor Don Hammond congratulated Mr. Growney on receiving the RCLS Anthony J. Knipp Trustee Award. The Mayor thanked him for all of his service here at the Library and throughout the Community and the Nyack Village Board will acknowledge his service at their next Village Board Meeting.

Policy Development & Long-Range Planning Committee:

Ms. Berg reported the Committee continues its work on the Bylaw revision. The Committee is working section by section, and submitting changes as they complete each section for approval by the Board.

Ms. Berg also reviewed some informational pages from the Trustee web page, which needed revisions. The Board discussed the detailed changes.

Building & Property Committee:

Mr. Seiler reported the issues with the recurring leaks, as mentioned by Mr. Falcone in the Director's Report.

Personnel Committee:

Mr. Danish reports for the Committee, the search continues for the open position. There are two outstanding Personnel issues which remain unchanged from the last meeting, no new developments.

Audit Committee:

Mr. Seiler reported that the Auditors have the necessary information, and he's waiting for a report from Al Coster, Auditor.

Finance Committee:

Mr. Murrell reported the Committee met with TD Bank representatives and discussed possibly investing in CD's. As the financial mission and cash flow have improved over the recent years, investing in short term CD's, three-month or six-month investment, could be a benefit for the Library. Mr. Murrell discussed the details about investing in CD's.

Friends of the Library Liaison Committee:

Ms. Berg reported for the Committee. The Friends of the Library would like to express gratitude for the successful fundraiser of Night & Day by Cole Porter held at the Elmwood Playhouse, on September 28.

Book sale scheduled November 5 & 6. Set up begins November 3 and take down Monday, November 7.

Financial Reports:

Treasurer's Report:

Mr. Murrell reviewed the details of the Treasurer's Report with the Board. Cash balance in operating account on September 30, \$636,476. Current bond status-\$6,787,013 remains in long term debt on the 2017 tax-exempt bond with TD Bank. Disbursements for the month of September 2022 total \$240,051.76. The Library operated at a surplus, \$89,439 and the DePew House operated at a surplus \$4,067.

Upon motion by Mr. Murrell, seconded by Mr. Henry, the Library Board unanimously accepted the Financial Statements as presented including the Summary of Key Balance Sheet Amounts as of September 30, 2022 and the September 2022 Performance Report. There were 10 yes votes.

Upon motion by Mr. Murrell and seconded by Mr. Cea, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for September 2022 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$63,632.09, Rental Fund Expenses of

\$22,443.99, Debt Fund Expenses for \$36,322.93, Payroll Disbursement for pay date September 9, 2022 for \$54,015.39, and Payroll Disbursement for pay date September 23, 2022 for \$53,637.36, for a total of \$240,051.76. There were 10 yes votes.

Old Business:

None.

New Business:

RCLS 2023 Operating Budget. The Board discussed the budget in detail.

Upon motion by Mr. Henry, seconded by Dr. Stone, the Board unanimously accepted the RCLS 2023 Operating Budget as presented. The yes vote 10-0.

Mr. Growney would like to propose the formation of an Advisory Council for the Library, that would consist of people who have no voting power, but who's interest is furthering the best practices of the Library. There would not be a residential requirement, as there is for the Board. This would not be a Bylaw change, but a Policy that can be voted on.

Adjournment:

Upon motion by Ms. Dressner, seconded by Mr. Henry, the Board unanimously agreed to adjourn at 8:25 pm. There were 10 yes votes.

Respectfully submitted,

Minerva Parker

Board Clerk