

**The Nyack Library
Board of Trustees
Minutes of the Regular Meeting
May 8, 2017**

Present:

E. Michael Growney, **President**
Mary Anne Evangelist, **Vice President**
Stephen Beck, **Treasurer**
Debra Karten, **Secretary**
Ellyse Okin Berg
Chris Bresnan
Henry Minnerop
Peter Vermazen
Cora Sarjeant Wilder

Absent:

*Peter Danish
*Roger Seiler

*=Excused

Staff: Jane Marino, Library Director
Sharon Alfano, Business Manager
Minerva Parker, Board Clerk

Call to Order:

The Board President Mr. Growney called the Regular Monthly Meeting to order at 7:33 p.m.

Agenda Approval:

Upon motion by Dr. Evangelist, seconded by Ms. Berg, it was resolved to approve the proposed revised agenda to include the Nominating Committee report. The yes votes were unanimous.

Review of the Minutes:

Upon motion by Ms. Karten, seconded by Mr. Bresnan, it was resolved to approve the Minutes of the Regular Meeting of March 13, 2017. There were six yes votes and two abstained votes by Mr. Minnerop and Dr. Evangelist.

The Minutes of the Regular Meeting of April 10, 2017 were tabled until the Regular Board Meeting on June 12, 2017, no quorum of the Board members who were present at the May meeting were present to approve the minutes.

Public Comments:

None.

Nominating Committee:

Ms. Karten announced the resignation of trustee Karen Roberts, effective immediately. **Upon motion** by Ms. Karten, seconded by Dr. Evangelist, Dr. Cora Sarjeant Wilder has been nominated to fill the unexpired term of Ms. Roberts. Dr. Wilder is a resident of South Nyack and a retired Teacher. The Board unanimously approved this nomination.

Director's Report:

Mrs. Marino summarized her written report. New hire Kim Naples, Full-time, Teen/Children's Librarian, started on May 3. The Monthly Statistics has a new line showing the Wi-Fi usage count. Mr. Beck noticed on the Monthly Statistics, the line for Days Open needed to be reviewed, it doesn't look correct. The Board discussed some of the Departmental Reports.

Upon motion by Ms. Berg and seconded by Dr. Evangelist, the Personnel Actions were unanimously approved with the addition of new hire Kim Naples, Teen/Children's Librarian, effective May 3, 2017.

Upon motion by Dr. Evangelist, seconded by Ms. Karten, it was resolved to accept the Technology & Outreach Inventory Report. The yes vote was unanimous.

Committee Reports:

Building & Property Committee:

Mr. Vermazen reported on the progress of the Carnegie-Farian Room renovations. The floor work will begin soon. There was discussion on what solution should be used to keep odor to a minimum, because the Library will be opened during this work. Mr. Beck asked about the progress on the fireplace. Mr. Vermazen has recommendations for the fireplace clean up. Mrs. Marino mentioned the clock in the Carnegie-Farian Room and a portable stage for performances is the last items in that contract to complete.

Development Committee:

Upon motion by Ms. Berg to accept the Gifts & Grants Report for March 2017 and seconded by Ms. Karten, the Board resolved to accept with appreciation \$20 in General Support, and \$25 in Designated Support to the Seed Exchange, \$20 in Designated Support to the Local History Room and \$1,535 in Designated Support to the Annual Appeal. The yes vote was unanimous.

Finance Committee:

8:00 p.m. **Upon motion** by Mr. Beck, seconded by Dr. Evangelist, the Board unanimously agreed to go into Executive Session to discuss financial matters.

8:30 p.m. **Upon motion** by Dr. Evangelist, seconded by Ms. Karten, the Board unanimously agreed to come out of Executive Session.

Financial Reports:

Treasurer's Report:

Mr. Beck reported the balance of the Property Tax Revenue was received April 20, in the amount of \$442,423. As of April 30, \$9,965,000 in Outstanding Bonds, interest payment of \$252,628 will be paid May 29. The Line of Credit, \$450,000, was renewed with Sterling Bank.

Mr. Beck discussed with the Board in detail the key financial metrics for the replacement tax-exempt bonds. Cash balances as of April 30, \$1,039,895. First four months of fiscal year a \$76,900 cash surplus. DePew House operated at a cash deficit, \$48,624; Stevenson House produced a cash surplus, \$14,127.

Mr. Beck mentioned that the Library must grieve the current tax assessment for the DePew and Stevenson Houses to obtain property tax abatement. The suggestion is to file two separate property tax grievances, one based on the new independent appraisal and one based on a calculation of the land ceded to the Library for the 2010 expansion.

Mrs. Marino stated she had a conversation with Brian Kenny, Tax Assessor, and will be submitting the application.

Upon motion by Dr. Evangelist, seconded by Ms. Karten the Board unanimously accepted the Financial Statements as presented.

Upon motion by Mr. Beck and seconded by Dr. Evangelist it was resolved that the Nyack Library Board of Trustees approve the following disbursements for April 2017 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$92,393.49, Rental Fund Expenses of \$2,737.22, Payroll Disbursement for pay date April 14, 2017 for \$52,075.05, Payroll Disbursement for pay date April 28, 2017 for \$51,287.64. The Board unanimously approved.

Old Business:

None.

New Business:

Mrs. Marino made a suggestion to the Board about moving the Annual Conflict of Interest Statement signing, from the month of May, to the month of January, after the Annual Meeting of the Board, at the beginning of the year as opposed to the middle of the year.

Dr. Evangelist talked about the history of the Friends of the Nyacks and why the gift of \$1,000 is being given to the Nyack Library.

Upon motion by Ms. Berg to accept the gift of \$1,000 from the Friends of the Nyacks, with the understanding that said money will be used only for purposes consistent with NYS Not-for-Profit Organization Law, seconded by Mr. Vermazen. There were eight yes votes; Dr. Evangelist abstained from the vote.

Ms. Berg announced that the Carnegie Concert Series is done for the season; the last concert was on Sunday, May 7, 2017. The Friends of the Nyack Library Book Sale will be taking place the weekend of June 3 & 4.

Dr. Evangelist thanked the Library for selling tickets for the House Tour, which will take place on Saturday, May 13.

Public Comments:

None.

Adjournment:

Upon motion by Ms. Evangelist, seconded by Ms. Karten, it was resolved to adjourn the meeting at 9:00 p.m. The yes vote was unanimous.

Respectfully submitted,
Minerva Parker
Board Clerk