

The Nyack Library
Minutes of the Regular
Board of Trustees Meeting
Tuesday, June 21, 2022
REVISED

Present:

E. Michael Growney, **President**
Ellyse Okin Berg, **Vice President**
Peter Danish
Tracy Dressner
Michael Penn
Bebb Wheeler Stone
Valerie Williams-Sanchez

Absent:

*Wayne Henry, **Secretary**
*Roger Seiler
*Brian Murrell, **Treasurer**
*Steven Cea-on Zoom/Remote

*=Excused

Staff: Angela Strong, Library Director
Ed Falcone, Interim Library Director
Sharon Alfano, Business Manager
Minerva Parker, Board Clerk

Call to Order:

The Board President Mr. Growney called the Regular Monthly Meeting of June 21, 2022, to order at 7:05 p.m., in the Community Meeting Room.

Agenda Approval:

Upon motion by Mr. Danish, seconded by Ms. Dressner, it was resolved to amend the agenda to include two items under Old Business, the Property & Liability Insurance Contract and the Workers Compensation Insurance Contract. There were 7 yes votes.

Review of the Minutes:

The March 21, 2022 Minutes were tabled until next month, there was no quorum.

Upon motion by Ms. Berg, seconded by Dr. Stone, the Minutes of the Regular Meeting, May 16, 2022 were approved with 6 yes votes, and 1 abstention, Mr. Danish.

Upon motion by Ms. Dressner, seconded by Ms. Berg, the Minutes of the Special Meeting, June 6, 2022 were approved with 7 yes votes.

Public Comments: (full comments may be heard here <https://soundcloud.com/nyacklibrary/june-21-2022-board-meetingwma>)

Public comment was given by Michelle McCarthy, Upper Nyack resident. Mrs. McCarthy asked about the Bylaw revisions. Audio recording may be heard at <https://soundcloud.com/nyacklibrary/june-21-2022-board-meetingwma>

Public comment was given by Gerald McCarthy, Upper Nyack resident. Mr. McCarthy asked about term limits for Trustees and if the Bylaw revisions will address Trustee behavior during meetings. Audio recording may be heard at <https://soundcloud.com/nyacklibrary/june-21-2022-board-meetingwma>

Sharon Aperto, Reference Librarian/FONL President-reporting on the recent book sale in June, which bought in \$4800. Ms. Aperto, thanked the Board and Staff who volunteered to help with the book sale. Ms. Aperto also announced that the Friends of the Nyack library was the recipient of an anonymous donation of \$10,000, and the Friends would like to donate \$5000 to the Nyack Library. Ms. Aperto presented the check for \$5000 to be applied toward the Debt service. The Friends would like to thank Angela & Bob Strong for their overwhelming support to the Friends.

Director's Report:

Mrs. Strong reviewed the highlights of the month with the Board. The Village of Nyack sidewalk renovation project in front of the Library is done, but still waiting on work around the trees to be finished. The DePew House had several areas painted, the porch, stairs and some areas inside. During the month Mrs. Strong worked with the Department Heads and Anne Shaw on filling vacant positions. Thank you to Sharon Alfano for coming in during off time to reset entryway passcodes. A payment of \$2,509.13 was received from the Village of Nyack for the parking lot revenue, for the time frame June 1, 2019 – May 31, 2021. This is a significant decrease from what was expected, some of that was due to Covid. On May 12 a Long-Range Plan Action Plan review meeting was scheduled for staff, so they could present their ideas and plans to incorporate in the Long-Range Plan. May 26, Mrs. Strong and Mr. Growney met with Art Café owner, Daniel Kramer and Sarah Murray of DR Pilla to review new design renovation plans for the Art Café. Mrs. Strong received a notice from RCLS requesting clarification on Trustee education on the NYS Annual report submitted in February. On May 7, Yong Kim, a local resident, presented a violin and piano performance for the Carnegie Concert.

Upon motion by Mr. Danish, seconded by Ms. Dressner, the Board approved the Personnel Actions Report. There were 7 yes votes.

Inventory Report: none

The Board discussed the Monthly Statistics Report.

Committee Reports:

Development Committee:

Upon motion by Mr. Danish to accept the Gifts & Grants Report for May 2022, and seconded by Ms. Dressner, the Board resolved to accept with appreciation \$105.00 in Designated support to the Annual Appeal, \$2,474.14 in Designated support from the Friends of the Nyack Library, and \$100 for an in-kind donation from Jeff Lambert for tree trimming. The 2022 Annual Development Appeal total to date has brought in \$18,715.00 in donations. There were 7 yes votes.

Policy Development & Long-Range Planning Committee:

Ms. Berg gave an update and reported the Committee continues to work on the Bylaw revisions. Ms. Berg discussed possible changes to the Trustee Election and Budget Vote being held on the same day. The School District was been informed of this and will report back to the Board when it has the information requested.

Building & Property Committee:

Mr. Cea reported the Committee met with Mrs. Strong and Block Power and discussed the details of that meeting with the Board.

Personnel Committee:

No report.

Nominating Committee:

No report.

Audit Committee:

No report

Finance Committee:

No report

Financial Reports:

Treasurer's Report:

Mr. Growney reviewed the Treasurer's Report in detail with the Board. Cash balances at the end of June totaled \$1,619,307. Current Bond Status, \$6,872,258 in long term debt remaining on the 2017 tax-exempt bond with TD Bank. Mr. Growney discussed the details of the monthly disbursements, which require Board approval. Current fiscal year-to-date the Library operated at a \$138,720 surplus and the DePew House operated at a \$3,055 surplus.

Upon motion by Mr. Growney, seconded by Ms. Berg, the Library Board unanimously accepted the Financial Statements as presented including the Summary of Key Balance Sheet Amounts as of May 31, 2022 and the May 2022 Performance Report. There were 7 yes votes.

Upon motion by Mr. Growney and seconded by Mr. Penn, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for May 2022 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$72,341.00, Rental Fund Expenses of \$8,201.15, Debt Fund Expenses for \$36,322.92, Payroll Disbursement for pay date May 6, 2022 for \$53,050.35 and Payroll Disbursement for pay date May 20, 2022 for \$52,021.84 for a total of \$221,937.26. There were 7 yes votes.

Old Business:

Mrs. Strong discussed changes to the budget lines.

Upon motion by Mr. Growney, seconded by Mr. Danish, the Board accepted the FY 2023 Budget, which covers the periods July 1, 2022 – June 30, 2023. There were 7 yes votes.

New Business:

Upon motion by Ms. Berg, seconded by Ms. Dressner, the Nyack Library Board of Trustees approved the contract with CLG Insurance to purchase property and liability insurance for the period of July 1, 2022 – June 30, 2023 to protect and cover the Library building and the DePew House at a cost of \$25,530. There were 7 yes votes.

Upon motion by Ms. Berg, seconded by Mr. Danish, the Nyack Library Board of Trustees approved the contract with Bauer-Crowley Insurance to purchase Workers Compensation Insurance for the period of July 1, 2022 – June 30, 2023 at a cost of \$10,210. There were 7 yes votes.

Adjournment:

Upon motion by Dr. Stone, seconded by Ms. Dressner, the Board unanimously agreed to adjourn at 8:12 pm. There were 7 yes votes.

Respectfully submitted,

Minerva Parker

Board Clerk

APPROVED