

<b>The Nyack Library</b>	February 2019 Performance Report			66.67%			
	FEB 2019	FYE 2019 YTD	Prior YTD	% of Budget	Budget Variance	Projected FYE 2019	FYE 2019 Budget
<b>Revenue</b>							
Property Taxes*	252,814	2,023,425	2,003,391	66.67%	-	3,034,986	3,034,986
Library Fines and Fees	1,209	10,718	16,938	42.87%	(5,950)	16,500	25,000
Copier/Fax/Internet	1,212	9,165	8,551	70.50%	498	13,000	13,000
Interest Income	720	4,865	2,049	648.69%	4,365	5,500	750
Meeting Room Rentals	25	1,590	525	46.76%	(677)	3,000	3,400
Parking Lot Income*	708	5,667	6,667	66.67%	-	8,500	8,500
Miscellaneous	340	842	1,013	56.15%	(158)	1,500	1,500
RCLS Local Aid & MTA Grant	-	4,637	4,294	92.74%	294	5,000	5,000
<i>Total Revenue</i>	257,028	2,060,910	2,043,428	66.65%	(1,626)	3,087,986	3,092,136
<b>Expense</b>							
<i>Workforce</i>				<i>WF % budget 65.38</i>			
Wages	109,849	923,470	869,421	63.92%	21,212	1,444,807	1,444,807
Benefits*	34,444	239,320	253,969	52.24%	60,194	458,080	458,080
<i>Total Workforce Expense</i>	144,293	1,162,790	1,123,389	61.11%	81,406	1,902,887	1,902,887
<i>Administrative</i>							
Advertising/Promotion	125	4,895	3,813	54.39%	1,105	9,000	9,000
Audit	-	10,150	9,900	88.26%	(1,350)	10,150	11,500
Banking Fees	22	1,524	2,100	60.96%	143	2,200	2,500
Conference	-	1,484	1,619	24.73%	2,516	6,000	6,000
Contracted Services	6,938	31,687	51,671	105.62%	(11,686)	40,000	30,000
Property & Liability Insurance*	2,172	17,334	16,668	66.67%	-	26,000	26,000
Memberships	-	1,318	1,667	43.93%	-	2,800	3,000
Miscellaneous	482	3,608	2,587	60.13%	-	6,000	6,000
RCLS Service Fees	-	-	-	0.00%	-	3,750	3,750
Sewer Tax*	267	2,400	2,000	66.67%	-	3,204	3,600
Training	-	305	1,040	8.71%	2,028	3,500	3,500
Travel	5	544	648	25.92%	856	2,100	2,100
<i>Total Administrative Expense</i>	10,012	75,249	93,712	70.36%	(6,388)	114,704	106,950
<i>Operations</i>							
Computer Systems Maintenance-Anser	-	39,792	39,103	66.32%	-	60,000	60,000
Computer Systems Hardware	-	5,478	N/A	54.78%	1,189	10,000	10,000
Computer Systems Software	115	4,227	2,384	65.04%	106	6,500	6,500
Copier Expense	-	15,338	13,913	65.27%	-	23,500	23,500
Cleaning Services	1,926	4,621					
Custodial Supplies	-	8,140	6,067	62.62%	527	13,000	13,000
Office and Library Supplies	1,807	13,705	9,821	54.82%	2,962	24,000	25,000
Furniture & Equipment <\$2,500	212	5,494	3,182	91.56%	(1,493)	7,000	6,000
Postage	-	2,912	5,926	25.88%	4,589	11,250	11,250
Repairs and Maintenance	1,567	25,998	50,391	34.66%	24,004	75,000	75,000

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<i>Operations Expense, cont.</i>							
Landscaping	-	5,244	5,881	58.26%	-	9,000	9,000
Snow Removal	-	1,000	2,825	16.67%	-	5,000	6,000
Telecommunications	869	9,338	6,030	93.38%	(2,671)	12,300	10,000
Utilities	<u>3,739</u>	<u>43,703</u>	<u>37,313</u>	<u>62.43%</u>	<u>2,966</u>	<u>70,000</u>	<u>70,000</u>
<i>Total Operations Expense</i>	10,235	184,990	182,836	56.88%	32,179	326,550	325,250
<i>Library Programming &amp; Materials</i>							
Adult Programming	1,206	6,411	6,224	55.75%	1,256	11,500	11,500
Children's Programming	1,285	4,566	4,931	50.74%	1,434	9,000	9,000
Young Adult Programming	<u>50</u>	<u>2,524</u>	<u>1,597</u>	<u>63.09%</u>	<u>143</u>	<u>4,000</u>	<u>4,000</u>
<i>Total Programming</i>	2,542	13,501	12,752	55.10%	2,834	24,500	24,500
Periodicals - Print	1,078	7,576	6,384	84.18%	-	9,000	9,000
Periodicals - Digital	-	4,587	7,615	50.97%	1,413	9,000	9,000
E-Books	163	5,424	6,673	77.49%	(758)	7,000	7,000
Electronic Databases	-	12,732	15,446	50.93%	3,935	25,000	25,000
Streaming and Digital Media	<u>166</u>	<u>5,197</u>	<u>N/A</u>	<u>51.97%</u>	<u>1,470</u>	<u>10,000</u>	<u>10,000</u>
<i>Total Collection Expensed</i>	1,407	35,517	36,118	59.20%	4,591	60,000	60,000
<i>Capital Investment</i>							
Audio Visual	2,116	16,098	15,041	42.36%	9,236	38,000	38,000
Adult Books	356	40,793	31,347	54.39%	9,209	75,000	75,000
Children's Books	178	8,816	6,301	47.65%	3,518	18,500	18,500
Young Adult Books	<u>-</u>	<u>2,467</u>	<u>4,311</u>	<u>41.12%</u>	<u>1,533</u>	<u>6,000</u>	<u>6,000</u>
<i>Total Collection Capitalized</i>	2,650	68,175	57,001	49.58%	23,496	137,500	137,500
<i>Total Materials &amp; Programming</i>	6,598	117,193	105,870	52.79%	30,921	222,000	222,000
<i>Other Capital Investment</i>							
Automation	-	-	-	0.00%	5,000	7,500	7,500
Furniture and Equipment	<u>-</u>	<u>8,805</u>	<u>-</u>	<u>88.05%</u>	<u>(2,138)</u>	<u>10,000</u>	<u>10,000</u>
<i>Total Other Capital Investment</i>	-	8,805	-	50.31%	2,862	17,500	17,500
<i>Financial</i>							
General Reserve*	2,917	23,336	-	66.67%	-	35,000	35,000
Charge to Genl Res - self-checks, circ reno*	4,246	13,431	-				
Bank Credit Line Interest	-	22	1,202	1.46%	-	22	1,500
Bond Trustee Fees	-	2,337	2,250	155.78%	(700)	2,337	1,500
Bond Interest	15,415	134,967	80,289	66.92%	-	201,698	201,698
Bond Principal	<u>20,908</u>	<u>155,616</u>	<u>232,270</u>	<u>66.45%</u>	<u>-</u>	<u>234,177</u>	<u>234,177</u>
<i>Total Library Financials</i>	43,486	329,709	316,011	69.58%	(700)	473,234	473,875
<i>Total Expense</i>	214,624	1,878,736	1,821,817			3,056,874	3,048,462
<b>Net Library Surplus(Deficit)</b>	<u>42,404</u>	<u>182,174</u>	<u>221,611</u>			<u>31,112</u>	<u>43,674</u>

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<b>Stevenson House</b>							
<b>Revenue</b>							
Rental Income	9,937	96,709	93,431	70.59%	-	137,000	137,000
<b>Expense</b>							
Contracted Services	-	-	2,000				
Property and Liability Insurance*	317	2,533	2,400	66.67%	-	3,800	3,800
Real Estate Taxes*	2,125	17,000	16,333	66.67%	-	25,500	25,500
Repairs and Maintenance - Building	2,276	8,729	6,225	67.15%	(62)	13,000	13,000
Landscaping	-	-	-	0.00%	1,333	2,000	2,000
Telecommunication	-	270	519	36.00%	230	750	750
Utilities	93	4,430	4,479	62.40%	(700)	7,100	7,100
Bond Interest*	2,473	19,780	21,267	66.67%	-	29,670	29,670
Bond Principal*	3,167	25,333	24,000	66.67%	-	38,000	38,000
<i>Total Stevenson House Expense</i>	10,449	78,076	77,223	65.16%	801	119,820	119,820
Net Stevenson House Surplus(Deficit)	(512)	18,632	16,208			17,180	17,180
<b>DePew House</b>							
<b>Revenue</b>							
Rental Income	9,563	62,560	71,202	57.93%	(9,444)	110,500	108,000
<b>Expense</b>							
Wages and Benefits	267	2,922	3,342	69.58%	(122)	4,600	4,200
Contracted Services	-	2,361	845			2,361	
Custodial Supplies	-	800	800	94.12%	-	850	850
Property and Liability Ins. *	383	3,067	2,984	66.67%	-	4,600	4,600
Real Estate Taxes*	2,667	21,333	21,000	66.67%	-	32,000	32,000
Repairs and Maintenance - Building	31	1,353	2,693	19.33%	3,314	7,000	7,000
Landscaping	50	4,651	3,676	46.51%	2,017	10,000	10,000
Telecommunication	163	1,300	1,339	76.48%	(167)	2,000	1,700
Utilities	-	3,553	3,906	50.76%	1,114	7,000	7,000
Bond Interest*	3,709	29,669	31,721	66.67%	-	44,504	44,504
Bond Principal*	4,750	38,000	36,000	66.67%	-	57,000	57,000
<i>Total DePew House Expense</i>	12,019	109,010	108,305	64.56%	6,155	171,915	168,854
Net DePew House Surplus(Deficit)	(2,456)	(46,450)	(37,103)			(61,415)	(60,854)
<b>Financial Performance Summary YTD</b>							
Library	182,174						
Stevenson House	18,632						
DePew House	(46,450)						
Net Surplus(Deficit)	<b>\$ 154,356</b>						
<i>*Prorated Monthly</i>							