

The Nyack Library
Minutes of the Special
Board of Trustees Meeting
Thursday, August 11, 2022

Present:

Ellyse Okin Berg, **Vice President**
Wayne Henry, **Secretary**
Brian Murrell, **Treasurer**
Steven Cea
Tracy Dressner
Michael Penn
Roger Seiler
Bebb Wheeler Stone
Valerie Williams-Sanchez

Absent:

*E. Michael Grownney, **President**-telephone conference
* Peter Danish

*=Excused

Staff: Ed Falcone, Interim Library Director
Minerva Parker, Board Clerk

Call to Order:

The Board Vice-President Ms. Berg called the Special Meeting of August 11, 2022, to order at 7:02 p.m., in the Creative Lab/Makerspace.

Agenda Items for approval:

*Approval to replace HVAC Systems in the 1903 Carnegie Wing and 1973 East Wing Addition.

Upon motion by Mr. Cea, seconded by Dr. Stone, the Board discussed in detail technical aspects of the work and possible funding of the project using grants and other funds, the Board unanimously approved the HVAC System replacement. There were 9 yes votes.

Mr. Falcone discussed the grant application process, gathering all the necessary documents, writing a narrative why funding is needed, how long the project will take, etc. If approved, an award letter will be sent in about twelve months, and not long after a check will be sent for approximately 90% of the funds, with the remaining 10% payable upon completion of the project.

*Approval to apply for Grants in connection with the replacement of the HVAC System identified above.

Upon motion by Mr. Cea, seconded by Mr. Henry, the Board unanimously approved the application and accompanying documents for Public Library Construction Aid to be administered in accordance with the requirements of Education Law and Commissioner's Regulations was read and duly adopted, and the conditions outlined in the RCLS Assurance letter have been accepted by the Board of Trustees of the Nyack Library. The Director is authorized to submit to RCLS the completed application for Public Library Construction Aid for the HVAC upgrade. There were 9 yes votes.

Ms. Berg announced the development of a new committee the IT Services Task Force to review the changes in the RCLS IT Service Agreement with the Library. Members of the task force will be: Wayne Henry, Chair, Roger Seiler, Michael Penn, Steve Cea, and Brian Murrell.

Mr. Henry, discussed how the RCLS IT service contract provides services to supported libraries and the new tiered model of services they will provide to libraries in the system. Libraries can opt in to receive services, or opt out and provide for their own. Mr. Wayne discussed in detail aspects of the services.

Mr. Falcone has a consultant he will work with on this IT project, Frontline Data Services. Frontline Data Service is familiar with what is changing in the RCLS System, they are working with other member libraries in the RCLS System. This is the company Mr. Falcone is interested in working with to provide services.

Adjournment:

Upon motion by Mr. Murrell, seconded by Dr. Stone, the Board unanimously agreed to adjourn at 7:48 pm. There were 9 yes votes.

Respectfully submitted,

Minerva Parker

Board Clerk