

**The Nyack Library**  
**Minutes of the Regular**  
**Board of Trustees Meeting**  
**Monday, April 19, 2021**

**Present:**

E. Michael Growney, **President**  
Ellyse Okin Berg, **Vice President**  
Brian Murrell, **Treasurer**  
Peter Danish  
Wayne Henry  
Michael Penn  
Roger Seiler  
Bebb Wheeler Stone  
Valerie Williams-Sanchez

**Absent:**

Debra Karten, **Secretary**  
\*Tamara Jhashi

**\*=Excused**

**Staff:** Angela Strong, Library Director  
Sharon Alfano, Business Manager  
Minerva Parker, Board Clerk

***Call to Order:***

The Board President Mr. Growney called the Regular Monthly Meeting of April 19, 2021, to order at 7:02 p.m., via Zoom.

***Agenda Approval:***

**Upon motion** by Dr. Stone, seconded by Mr. Henry, it was resolved to approve the agenda as amended, to postpone the Youth Services Presentation and add the Library Policy Development & Long Range Planning Committee. The yes votes were unanimous, 9-0.

***Review of the Minutes:***

**Upon motion** by Ms. Berg, seconded by Mr. Murrell, it was resolved to approve the Minutes of the Regular Meeting of March 15, 2021 with a date correction under the Financial Reports that should read, the Balance Sheet as of February 28, 2021, not March 28, 2021. There were 9 yes votes.

***Public Comments:***

Sharon Aperto, Friends of the Library President, announced, April 30 at 7 pm the Friends of the Library will hold its Annual Membership Meeting, with guest speaker Art Gunther, via zoom. All are encouraged to attend.

***Director's Report:***

Mrs. Strong commented on the Staff Department Reports in the Board packet and how proud she is of the work performed by each department.

Mrs. Strong reported that facility issues still persist, with progress. The Building and Property Committee have been meeting on a regular basis to review on-going facility issues. Mrs. Strong met with a Roofing Consultant to get the overall scope on the roof problems. They provided options for repair and replacement. An exterior telephone wire, which was hanging very low, on the DePew House north side, was secured to the side of the building. The electrical panel in the DePew House was tested and labeled by the Electrician.

We are currently working on Health Insurance Benefits for 2021-2022. There were a few minor corrections in the NYS Annual Report relating to Trustee Training and COVID-19. Mrs. Strong told the Board that the Library was contacted by Laberge Group, the consultant assigned to the Village of South Nyack's dissolution process. They wanted to know if the dissolution would impact the Library, Mrs. Strong contacted Mr. Seiler for input. It was determined that other than a reference to South Nyack in the Library Charter, there was no other impact, but a request for a change in the Library Charter will be needed once South Nyack becomes a hamlet.

Mr. Danish asked about the water leaks in the Local History Room. Mrs. Strong updated the Board on how the leaks are being handled for the short term.

**Upon motion** by Ms. Berg, seconded by Dr. Stone, the Personnel Actions were unanimously accepted. The yes vote 9-0.

**Upon motion by** Dr. Stone, seconded by Mr. Henry, the Hardware Inventory Report was unanimously accepted. The yes vote 9-0.

***Committee Reports:***

***Development Committee:***

**Upon motion** by Mr. Danish to accept the Gifts & Grants Report for March 2021, and seconded by Ms. Berg, the Board resolved to accept with appreciation \$1,138.50 in Designated support to the Annual Appeal 2021 and \$1,876.59 in Program Support from the Friends of the Library. The 2021 Annual Development Appeal total to date has brought in \$17,359.20 in donations. The yes vote was unanimous 9-0.

***Policy Development & Long Range Planning Committee:***

Dr. Williams-Sanchez reported the Committee met on Thursday, April 8, 2021. The Committee continued discussion on updating the Personnel Manual and the Open Door Policy. Dr. Williams-Sanchez presented a Proposed Process for Long Range Plan Development and discussed it in detail with the Board.

Mrs. Strong announced Rosemary Farrell & Tracy Dunstan have been awarded a grant from the ALA for \$3,000, for Transforming Communities: Focus on Small & Rural Libraries Initiative. This grant will help fund the Juneteenth Program.

Rosemary Farrell spoke to the Board about the Juneteenth Program and the community organizations she spoke with to get feedback. Ms. Farrell has already started scheduling programs for this event. Tracy Dunstan thanked Rosemary for her work on the Poetry Walk.

***Financial Reports:***

*Treasurer's Report:*

Mr. Murrell reviewed the Treasurer's Report in detail with the Board. On March 31 the available cash balance totaled \$1,844,122. As of Friday, March 16, 2021 the final installment, \$372,438, from the Property Tax Revenue had not been received; Long term debt still outstanding totaled \$7,166,377 on the 2017 tax-exempt bond with TD Bank. Library Operations accounted for a \$236,237 surplus and the DePew House operated at a \$1,482 deficit.

**Upon motion** by Mr. Murrell, seconded by Mr. Penn, that the Library Board approves the March 31, 2021 Financial Statements and Balance Sheet as presented and the March 2021 Performance Report, the Board unanimously approved. The yes vote 9-0.

**Upon motion** by Mr. Murrell and seconded by Mr. Seiler, it was resolved that the Nyack Library Board of Trustees approve the following disbursements reported for March 2021 which have been reviewed by the President and/or the Vice President, Secretary and the Treasurer: General Fund Expenses of \$70,353.54, Rental Fund Expenses of \$2,915.33, Debt Fund Expenses for \$36,310.99, Payroll Disbursement for pay date March 12, 2021 for \$51,478.73 and Payroll Disbursement for pay date March 26, 2021 for \$50,980.11 for a total of \$212,038.70. The yes votes, 9-0.

***Old Business:***

Dr. Stone wanted to thank the Staff for the information provided in the monthly report to the Board, how pleased she is reading them and also, a thank you to Mr. Murrell for the clarity in his presentation of the monthly financial reports, which make them easy to follow.

**8:09 pm-Upon motion** by Mr. Seiler, seconded by Mr. Danish, the Board unanimously agreed to go into Executive Session, to follow-up on Personnel related matters. The yes vote 9-0.

**8:30 pm-Upon motion** by Mr. Seiler, seconded by Mr. Henry, the Board unanimously agreed to come out of Executive Session. The yes vote 9-0.

***Adjournment:***

**Upon motion** by Ms. Berg, seconded by Mr. Seiler, the Board unanimously agreed to adjourn at 8:33 pm. The yes vote 9-0.

Respectfully submitted,  
*Minerva Parker*  
Board Clerk